



CITY OF RINCON, GEORGIA

PO Box 232 / 302 S. Columbia Avenue
Rincon, GA 31326
(912) 826-5745 P / (912) 826-2083 F

RFP SUBMITTAL FORM

SCOPE OF WORK:

The City of Rincon is requesting sealed proposals **to convert the heating system for the Vernon C. Hinely building, located at 102 S. Columbia Avenue, from gas to electric. Proposals must include costs for materials and labor to install a 5 ton, 14 seer, 410A heat pump system.** Submissions will be received by the City of Rincon at City Hall until 10:00AM on Thursday, December 17, 2015. All submittals will be publicly opened and read aloud at that time. The City reserves the right to accept a single proposal for all items, accept separate proposals for individual items, or reject any and all proposals.

The City of Rincon reserves the right to reject any and all bids and to waive any informality in the bidding process. All bid prices must be good for at least 60 days from the date of the bid opening. Contact City Planner LaMeisha Hunter Kelly at (912) 826-5996 or lhkelly@cityofrincon.com for more information.

All bids are to be enclosed in a sealed envelope and addressed as follows:

City of Rincon
PO Box 232 / 302 S. Columbia Ave
Rincon, GA 31326
Attn: RFP for Heating System at Hinely Building

CONTACT INFORMATION

Company Name _____

Contact Name _____

Mailing Address _____

Physical Address _____

Phone _____ Fax _____

Email _____

Completed by _____ Date _____