

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, FEBRUARY 22, 2016
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Paul Wendelken
Levi Scott Jr.
Christi Ricker
Reese Browher
James Dasher

Present:

Ken Lee, Mayor
Wanda Simmons, Interim City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Phillip Scholl, Police Chief
LaMeisha Kelly, City Planner
Tim Bowles, Public Works Director
Tommy Kee, WWTP Director
Paul Johnson, Golf Professional

The meeting was called to order at 7:05 PM. The invocation was given by Councilmember Ricker and the Pledge to the Flag was recited.

Approval of the agenda: Agenda approved with noted changes, day on agenda should Monday, not Wednesday.

Motion to approve: Councilmember Dasher
Second: Councilmember Ricker
Vote: Unanimous

Approval of the February 8, 2016 minutes: Approval of minutes with noted changes; day on minutes should be Monday, not Wednesday; Item #4 motion should read motion to approve design and purchase of the sign; Item #5 should read waive all rental fees in lieu of percentage of ticket sales.

Motion to approve: Councilmember Scott
Second: Councilmember Ricker
Vote: Unanimous

New Business:

1. Maranatha Assembly of God requests approval of the Finale Site Plans for a 9,000 sq. ft. multi-purpose building, on a 12.3 acre property, located at 454 Weisenbaker

Road. The property is owned by Maranatha Assembly of God and is zoned R-4 Single Family Residential (Map #R236-34)

Tommy Bird, with B& E Builders was present. LaMeisha Kelly reported all outstanding issues (redesigned parking spaces and a fire hydrant will have to be installed) have been addressed.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

2. Oak Grove of Christ requests approval of a recombination of three lots, lots E, F, and G, Block 63, into two lots, E-1 and F-1. The 1.37 acre property is located at the corner of Lexington Avenue and Fourth Street, and is owned by Oak Grove Church of Christ. It is zoned R-4 Single Family Residential. (Map# R206-36 and R206-39)

Richie Dickey from Oak Grove Baptist Church was present. Oak Grove Baptist Church wants the approval of recombination to sell the property. LaMeisha Kelly said shifting the line meets zoning ordinance and all requirements.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

3. Request to open a bank account to be used for Special Project funds to keep monies separate from the General Funds.

Wanda Simmons explained to council that there is money from the Kroger Project that is in General Funds and it needs to be put in a separate account. The account will be for special projects. Ameris bank will give us the most for the money.

Motion to approve: Councilmember Scott
Second: Councilmember Wendelken
Vote by Council: Unanimous

4. Request to renew the City of Rincon's Workers Compensation and Employers Liability Insurance with J. Smith Lanier & Co. through BITCO Insurance (policy period 1/1/2016 to 1/1/2017) at a total estimated premium amount of \$40,158.00.

Mrs. Simmons reported last year's payment was \$56,000.00. We will be audited again in January 2017 and it cost could be lower or higher. Councilmember Scott asked Councilmember Wendelken if this was usual for insurance companies, Councilmember Wendelken said yes.

Motion to approve: Councilmember Wendelken
Second: Councilmember Dasher
Vote by Council: Unanimous

5. Request approval of the annual renewal of the Hach Maintenance agreement for 2016-2017 in the amount of \$22, 785.00.

Tim Bowles said they maintenance agreement has paid for itself over the years. We get quarterly visits plus 24 hour telephone maintenance. This agreement is a few dollars more than last year, but it will cover parts.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

6. Discuss procurement options for a street sweeper.

Tim Bowles provided a quote on state contract for lease of a street sweeper and needed to know if council wants to bid it out or go with the state contract. Councilmember Browher wants Mr. Bowles to look at different options because of the cost. Mayor Lee stated Council would like him to explore other options and bring back more information. Councilmember Scott wanted to know how many hours a month would it be in use, Mr. Bowles said every day for the first couple of months.

No action taken, with future consideration on a lease. Mr. Bowles will put it out to bid.

7. Discuss the CSX property on Georgia Avenue and see if we can get a Right-of-Way.

This is the dirt road on North Georgia Avenue between Shaw and Long Streets. The buses use this road and have to back up to get out. Discussion was also made about possibly extending West Georgia Avenue out to 9th Street. Attorney Dickey said he needs to look at the deeds again to see if there is something on the other side that will match up to the existing Georgia Ave. Tim Bowles will discuss getting an easement with CSX for both properties.

Motion to approve: Councilmember Browher
Second: Councilmember Scott
Vote by Council: Unanimous

8. HHNT requests approval of Pay Request #1 in the amount of \$2,714.25, for engineering services associated with the Lower Floridian Well and Tank. LI# 40.6260.4416

Tim Baumgartner updated Council on the project. He let them know that he had a kick off meeting with staff and the project is on schedule.

Motion to approve: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous

9. PC Simonton requests approval of Pay Request #1 in the amount of \$8,500.00 for engineering services associated with the WWTP Headworks replacement. LI#50.7280.4411

PC Simonton gave update to Council; the Categorical Exclusion Determination letter from EPD was received and posted in the Lobby of City Hall; Phase I for GEFA was approved and we now have to submit the loan application.

Motion to approve: Councilmember Scott

Second: Councilmember Wendelken

Vote by Council: Unanimous

10. Eagle Excavation, Inc. requests Final Payment and Release of Retainage in the amount of \$62,972.32 for the Macomber Park Parking Expansion. LI# 10.4650.4413

Alec Metzger, with EMC was present he told Council the punch list items was completed; some areas may wash out and need reseeding. Eagle Excavation will have to repair anything that is not satisfactory within the one year warranty period.

Motion to approve: Councilmember Browher

Second: Councilmember Ricker

Vote by Council: Unanimous

11. EMC Engineering Work Order to perform planning, surveying, engineering, and construction services for the Fort Howard Road Utility Extensions. LI#40.6260.2204 and 50.7270.2204

This will include extending the water from Dasher Landing out to Augusta Road, and also to provide gravity sewer to future school and customers.

Motion to approve: Councilmember Scott

Second: Councilmember Ricker

Vote by Council: Unanimous

12. Administrative Reports:

City Manager - Wanda Simmons passed out written report, the service delivery agreement amount was at 90% \$258,980.00, (SPOLST \$69,744.20) the other 10% will come in later.

She informed Council that Mike Osborne, Recreation Director could not be present he reported that he is taking bids for portable mounds, Seth Zeigler, , reported the table and chairs for the Grille has been delivered; The grounds have been a little wet but they have a tournament this weekend.

Mrs. Simmons stated we will be getting a report for inmates weekly. The warden will have all reports shortly and we will have inmate supervision training for all personnel that work with inmates.

City Engineer – Alec Metzger informed Council that the Lisa Street Water Tank project is complete; the 9th Street project is supposed to be completed on February 29th; Richland Street is pretty much complete, will keep the barriers up until project is totally complete.

Chief of Police – Chief Scholl stated they achieved the number of participants for the upcoming Police Academy. He informed Council that he is looking to get officers more interacted with the citizens, and is having a Coffee with a Cop event at Burger King, they will meet March 12 and once a quarter there after. The event and will start 8:00 AM and last no longer that 10:00 AM

Building/Zoning Dept. – LaMeisha Kelly stated they have started planning for Freedom Rings in Rincon, the standing date is the Friday before the 4th of July, this year it will be July 1st. Employees that work will get overtime for that Friday.

Water/Sewer/Public Works – Tim Bowles provided a picture of the water tank with the City Seal, the paint on tank will last 5 years. He is still trying to work with AT&T about using their generator. He discussed the trees in the ROW that will need to be removed. Councilmember Scott said we need to identify the other areas of tree removal and get them all together. Mrs. Kelly mentioned that when we remove a tree we plant a tree. He has started maintenance on the house to put it on the market.

Wastewater – Tommy Kee informed Council that the blower motor will be installed Wednesday; they had a major spill and is getting samples; Mayor Lee asked if we are satisfying EPD with how we are handling things. The answer is yes, we have to do stream monitoring for seven days after the spill was reported and then once a week on the 3rd month, the 6th month and 12th month. Councilmember Wendelken told Tommy he did a great job on the WTOC phone interview. He reported there was no raw sewage on the ground and due to a high BOD level the plant cleaned it up. They will do lift station sample to see if they can pinpoint the issue and where it started. The spill posed no harm to people or animals. Tim Bowles said they suspect it was a septic tank company that has been dumping. If it happens again they will have to go to the nearest lift station and work out.

Lost Plantation - Paul Johnson reported to Council that he went to a boot camp for social media and would like to implement some of the features that were discussed. He also will be featured in the Effingham Sports Digest. Councilmember Browher asked about rain on the course, Paul said they are on cart path only now. Friday, March 4th they will have Friday night grille dinner, order off the menu.

13. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Wendelken
Second: Councilmember Browher
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Scott
Second: Councilmember Ricker
Vote by Council: Unanimous

14. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Browher

Second: Councilmember Ricker
Vote by Council: Unanimous

15. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Ricker
Second: Councilmember Wendelken
Vote by Council: Unanimous