



**CITY OF RINCON
OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, JANUARY 14, 2019
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Paul Wendelken
Reese Browher – Left at 7:38 PM
Levi Scott, Jr.
James Dasher
Ann Daniel
Kevin Exley

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Corey Rahn, Fire Chief
Pete Smith, Asst. Fire Chief
LaMeisha Hunter Kelly, City Planner
Tim Bowles, Public Works Director
Josh Williams, Lost Plantation Golf Course
Matt Schiaffino, Recreation Coordinator

The meeting was called to order at 7:03 PM. The Invocation was given by Councilmember Scott and the Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous

Approval of the December 10, 2018 minutes:

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: 5 yes votes, Councilmember Scott abstained

Approval of the December 20, 2018 minutes:

Motion to approve: Councilmember Scott
Second: Councilmember Daniel
Vote by Council: 4 yes votes, Councilmembers Dasher and Daniel abstained

New Business

1. Effingham Health System Foundation requests a Special Events Permit for a Car Show and Food Truck Festival at Freedom Park on Saturday, March 8th and 9th.

Maria Murphy, Executive Director of Effingham Health System Foundation, Josh Forbes and Richie Burns were present. They would like to set up on Friday March 8th and the event would be Saturday March 9th from 9:00 AM to 5:00 PM. 100% of the proceeds will go to Hospital Foundation. Mrs. Kelly told Council in the past for non-profit events they have waived the fee for use of land, waived maintenance deposit and special events permit fees. The amount due to the City will be \$1,140.00, \$300.00 for utilities and \$840 for Police. A motion was made to waive land rental fee, lights which will not be needed, maintenance deposit and special events permit fee.

Motion to approve: Councilmember Exley
Second: Councilmember Wendelken
Vote by Council: Unanimous

2. Approval of the Second Joint Resolution regarding Service Delivery to conform the Capital DCA forms to the court ordered Service Delivery Agreement.

Attorney Dickey said basically when service delivery was concluded there was a court order that allowed cities to do their own economic development. The City of Springfield applied for a grant but when the County filled out the DCA forms, they only listed economic development for County and not Cities. There was a court order that the County did theirs and the Cities did theirs but the form was never prepared for the municipal governments. DCA would not give Springfield their grant because they said there was no form on file. All we are doing is creating a form 2 to apply with the court order.

Motion to approve: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous

3. Discussion on ISO and approval of contracting with the National Fire Services Office. LI# 216.3500.521200

Chief Rahn said he had a meeting with the National Fire Services office they are setting up for another ISO evaluation test. Some of the rules with the long hose lay have been changed and we are trying to make it fool proof. They actually have written rules now. The drought study on the 23 sites we have, have changed and have to be reengineered. This contract is up to 50 sites and we are going to try and get more ponds than the 23 we have. Mayor Lee confirmed that the hose lay will be used where we do not have a hydrant. If we don't so the drought study there is a possibility that we will not get the long hose lay. Councilmember Dasher asked where the majority of the ponds located were, Chief Rahn said 99% are in the County. Councilmember Dasher asked why the County wouldn't pay for this; Chief Rahn said we could request more dollars from the County for this, because solely it will help the County more than the City. Councilmember Exley asked was this budgeted, Chief Rahn said it is budgeted in the new fire fees. Councilmember Scott asked about the reengineering, Chief Rahn said the reengineering is for the data sheet that has to be built from re-measuring the ponds depth and slopes. There was discussion on the ISO rating and savings. Councilmember Scott said the discussion should be moving forward with what we have, we need to address cost with the County at a later date. The agreement that we have now, says we would do everything we can to lower our ISO rating. Mayor Lee said he thinks this is reasonable for what we are trying to maintain. Councilmember Daniel asked if the ponds that we have now ever gone dry and are they privately owns, Chief Rahn said they have never gone dry and yes they are privately owned. Attorney Dickey said the owners of the ponds can revoke this at anytime. A motion was made to approve in the amount of \$7,000.00.

Motion to approve: Councilmember Daniel
Second: Councilmember Scott

Councilmember Wendelken said we do need to have more discussion on this and should schedule a workshop. Councilmember Scott said we need to discussion cost recovery also.

Vote by Council: Unanimous

4. Request approval to purchase Chemicals for the WWTP from CedarChem, LLC. in the amount of \$15,075.00. LI# 506.4335.531123

Tommy Kee said these are the same chemicals that we have been using to control phosphorous. The price has gone up a little since last year.

Motion to approve: Councilmember Wendelken
Second: Councilmember Scott
Vote by Council: Unanimous

5. Request approval to purchase baseball/softball uniforms for the 2019 season in the amount of \$13,000. LI# 100.6100.531116

Matt Schiaffino said in the past they have gotten quotes and gone through the process but due to the short time frame they couldn't go through the sealed bid process. This amount is from last year it could be more or a little less. Councilmember Exley asked if it is the same time every year what causes us to be behind in the process, Councilmember Wendelken said they are actually ahead, if they had to wait to until registration was complete and did the bid process the uniforms could get here late. Councilmember Wendelken asked will we still get bids or just quotes, Mr. Schiaffino just quotes and then give them to the City Manager. Mr. Klimm said Mr. Osborne does get the quotes, if he didn't do this proactively he would be running around at the last minute hoping there was a Council meeting and getting it at the last minute.

Motion to approve: Councilmember Scott

Second: Councilmember Exley

Vote by Council: Unanimous

6. Request approval to cancel the January 28, 2019 Council Meeting due to Mayor's and Effingham Days at the Capitol in Atlanta.

Mayor Lee suggested rescheduling the meeting not cancelling. The meeting was rescheduled to Thursday January 31st.

Motion to approve: Councilmember Dasher

Second: Councilmember Daniel

Vote by Council: Unanimous

7. Appointment of the Mayor Pro Tem for 2019.

A motion was made to appoint Kevin Exley as Mayor Pro Tem for 2019.

Motion to approve: Councilmember Dasher

Second: Councilmember Scott

Vote by Council: Unanimous

8. Request approval to set the Qualifying Fees for the 2019 Municipal Election.

The qualifying fee was set to \$90.

Motion to approve: Councilmember Scott

Second: Councilmember Daniel

Vote by Council: Unanimous

9. Request approval to amend the Personnel Policy Manual Sections 130.13 Gross Misconduct and 135.11 Appeals.

Attorney Dickey said we have redone other sections of the Personnel Policy; we are trying to work on it and make it better. All grounds added to the Gross Misconduct section also appear in the Suspension section and should be in both places. The changes to the Appeals section were to clarify the existing language. It read that Mayor and Council may opt to hear a case, now it states that Mayor and Council shall make a determination on who shall hear and conduct the appeal hearing. The remaining changes relate to procedural issues concerning the witness list and providing of documents.

Motion to approve: Councilmember Wendelken
Second: Councilmember Dasher
Vote by Council: Unanimous

10. Approval to pay into the City Manager's 457b Plan the accumulated amount of funds for the City's portion of contribution to the 457b Plan as stated in the manager's contract.

Attorney Dickey said the contract said the City will pay the amount that you pay to other employees for retirement; he wants to take the money that accumulated and pay into the 457b Plan.

Motion to approve: Councilmember Scott
Second: Councilmember Exley
Vote by Council: Unanimous

11. Administrative Reports:

City Manager – Mr. Klimm thanked Department Heads for getting their budgets in shape to present Council, he thanked staff who helped assemble the budget and Council; Mr. Klimm said we have decided to look for alternate cost to health care with a savings of \$158,000, also we have had a significant savings in worker's compensation; the budget has been submitted to the Government Finance Officers Association, our goal is to get a nationally recognized certified municipal budget; we are still working with Melissa to implement the new health plan; we have formed a staff website redesign committee and will meet on Friday; he met with the Coastal Regional Commission; he attended meeting with staff in Springfield about service delivery; and he is beginning to think about a capital plan.

Building/Zoning Dept. – Mrs. Kelly said we have had a good year for fees.

Water/Sewer/Public Works – Mr. Bowles gave Council an update on the water leak that occurred on January 9th. A contract crew was clearing a water and sewer easement between Silverwood and East Town Park they discovered a bad leak that has probably been leaking for years. He had to call in a contractor to assist in making the repair. The repair was at the bottom of the creek, they had to build a road to get to it. During that time

they had to shut the water off and the well house lost pressure, because of the loss of pressure they had to issue a boil advisory. There was never a chance of contamination but because of state regulations the boil advisory had to be issued due to a loss of pressure. Mr. Bowles said he thinks that we were losing 300,000 gallons of water a day into the creek, this was drinking water and not reuse water. He thanked Potter Construction because when he called they got right on it.

Councilmember Dasher asked about North Tower. Mr. Bowles said he contacted Rowe Drilling they will be able to start mid February.

Lost Plantation – Mr. Williams said he wanted to give Council an update on his numbers. He feels like they have come a long way from previous year's loss. Mr. Williams said with the bank statements they started the year with \$69,000 in the bank account as of December 31 there is \$114,000 which is a gain. He feels comfortable that his numbers have been accurate over the last couple of years; the reuse for 2018 was 85 million gallons of reuse and runoff water number; the truck that he uses to pick up inmates broke down and there has been a struggle to pick them up. Mayor Lee asked how the report the Mr. Williams turned in was generated, Mr. Williams said through Tyler.

Mayor and Council – Councilmember Exley thanked Mr. Klimm for the budget presentation and process and also for staying on task. Councilmember Scott said he was impressed with the budget presented and extended invitation to Council to participate in the MLK breakfast. Mayor Lee said he had a chance to sit in on a staff meeting and spoke to staff. As he was listening to the discussion he was very encouraged, he sees organization and detail and he told staff he was looking forward to working with them this year.

12. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous

13. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Dasher
Second: Councilmember Daniel
Vote by Council: Unanimous

14. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Scott

Second: Councilmember Browher

Vote by Council: Unanimous