



**CITY OF RINCON
OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, FEBRUARY 11, 2019
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Paul Wendelken
Reese Browher
Levi Scott, Jr.
James Dasher
Ann Daniel
Kevin Exley – Mayor Pro-Tem

Absent:

Ken Lee, Mayor

Present:

John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Mark Gerbino, Police Chief
LaMeisha Hunter Kelly, City Planner
Mike Osborne, Recreation Director
Tim Bowles, Public Works Director
Josh Williams, Lost Plantation Golf Course

The meeting was called to order at 7:05 PM. The Invocation was given by Councilmember Wendelken and the Pledge to the Flag was recited.

Approval of the agenda with the following correction:

Removal of amended minutes from September 12, 2016, October 17, 2016, November 26, 2016, December 5, 2016, and December 12, 2016

Motion to approve: Councilmember Daniel
Second: Councilmember Dasher
Vote by Council: Unanimous

Approval of the January 14, 2019 minutes: (Tabled at the 1/31/2019 meeting)

Remove from the table: Councilmember Dasher
Second: Councilmember Wendelken
Vote by Council: Unanimous

Attorney Dickey said changes were made to meet the requirements on what the purpose behind the minutes were.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

Approval of amended minutes for May 23, 2016:

Mrs. Kelly said the minutes from May 23, 2016, June 13, 2016 and June 27, 2016 were summarized but we need the details to reflect the agreement stated at the meeting, that the property owners at the time Ameris Bank agreed that upon annexation and rezoning that they would provide access to the Murphy Tract and Habitat for Humanity.

Motion to approve: Councilmember Wendelken
Second: Councilmember Daniel
Vote by Council: Unanimous

Approval of amended minutes for June 13, 2016:

Motion to approve: Councilmember Scott
Second: Councilmember Daniel
Vote by Council: Unanimous

Approval of amended minutes for June 27, 2016:

Motion to approve: Councilmember Browher
Second: Councilmember Wendelken
Vote by Council: Unanimous

Old Business

1. Request by Roger Burdette for the City of Rincon to take ownership of the roads in Carlisle Village.

Mr. Burdette said he came before Council asking the City of Rincon to take over the roads in Carlisle Village. Alec Metzger, EMC Engineering said Mr. Burdett had the roadways cored by Whitaker Labs. They were a little bit less asphalt and rock base in some places than the City standard which is 2 inches of asphalt and 8 inches of rock. It is their determination since construction is completed and it is built out that it is sufficient of the residential light

duty. One other thing the requested was a plat of right of way so city could take over ownership and maintain the road. The road is fairly old but in good condition, but there are minor problems that need to be repaired before City takes over the roads. Toss Allen, Allen Engineering, was present he said they will need to make the repairs have EMC come back out and look at that and have the plat prepared. Mrs. Kelly said we will need the plat and a quick claim deed. Mayor Pro Tem Exley asked Mrs. Kelly her recommendation, she said if everything is addressed as observed by EMC and if there was a 60 foot right of way she will be fine. Mr. Allen said they can get the 60 foot right of way clear of any encumbrances and will include drainage, water and sewer the only thing that will not be included is the detention pond and the pipe going from the road to the detention pond. Mrs. Kelly said if Council wants to approve this she recommends approving with condition that the work that was observed by EMC is completed, a quit claim deed and a plat with the roads surveyed along with the utilities and drainage is submitted. You are giving them a vote of confidence that if these things are completed the City of Rincon you will take over the roads. Mrs. Kelly asked Mr. Burdette if he would you be ok with reimbursing the City for paying the fees incurred by EMC for doing the work to check the roads. Mr. Burdette said he would need the cost, Mrs. Kelly will provide the fee to Mr. Burdette. A motion was made to approve subject to conditions being met by EMC observation survey, quit claim deed and plat being submitted.

Motion to approve: Councilmember Wendelken

Second: Councilmember Scott

Vote by Council: Unanimous

New Business

1. Request approval to pay Tyler Technologies \$6,407.71 for onsite work done on the Financial Management Suite.

Mr. Klimm said this was inserted in the budget that was approved because we knew that we needed Tyler to come to visit Rincon and be on site to train. He said it was a successful three days and the work that was done on the financial management suite was one time so we will not need Tyler to come again for that purpose. It continues to be a work in progress, what happen was challenge you had a turnover in management during the implementation of the software.

Motion to approve: Councilmember Daniel

Second: Councilmember Scott

Councilmember Dasher asked if we have a go to person with Tyler. Mr. Klimm said typically they don't operate that way but Mr. Jefferson does have a person that he reaches out to.

Vote by Council: Unanimous

2. Request payment of 2019 GMA Telecommunications and Right of Way Management Invoice in the amount of \$5,542.12. LI# 100.1300.521200

Mrs. Kelly said this is the agreement renewal. Council originally signed on with them last year. They already shown their value with the additional funds we are going to get form the Comcast contract. The revenue will be an additional \$34,000.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

3. Request approval for annual renewal of the Hach Maintenance Agreement for Analyzers in the amount of \$18,779.00. LI# 505.4440.521200

Mr. Bowles said this is the annual maintenance contract with Hach, the company that maintains the chlorine and chloramines analyzers.

Motion to approve: Councilmember Wendelken
Second: Councilmember Browher
Vote by Council: Unanimous

4. Request approval to purchase a walk behind concrete saw in the amount of \$7400.00. LI# 505.4440.542528

Mr. Bowles said he had several quotes the 24 inch saw is the most adequate. The best price was from Southern Rental Systems in Rincon. He will need this so they can properly make road patches.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher

Mr. Klimm said we need this for a wide variety of uses but it will also help with moving forward on Plantation Drive. Mr. Bowles said every pothole they fix they cut it out and square up to fix it.

Vote by Council: Unanimous

5. Request approval to contract with Regal Chemicals for a Greens Fertility Program at Lost Plantation Golf Course in the amount of \$7,222.60. LI#580.6140.531130

Josh Williams said this is a similar to the program from last year. The golf course is thriving. This fertility program has allowed them to decrease some applications that saved money on the backend because they had healthy turf. It is a bulk fertilization program they ship all at once.

Motion to approve: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous

6. Request approval to purchase chemicals from Regal Chemicals for Lost Plantation Golf Course in the amount of \$8,099.00. LI #580.6140.531130

Mr. Williams said there is a slight adjust with the cost. This is for the bulk application for the pre-emergents that they have to put down a little early this year to control the summer weeds. With the bulk application they have to have loose bags to do tie ends because the truck can't get between the bunkers close to the greens, so he added twenty bags of tie. The total will be \$8,639.00.

Motion to approve: Councilmember Scott
Second: Councilmember Wendelken

Councilmember Browher asked if the total excluded sales tax, Mr. Williams said yes.

Vote by Council: Unanimous

7. Administrative Reports:

City Manager – Mr. Klimm said he sent letter of correspondence to Chairman Corbitt at the County requesting our annual meeting, he hasn't heard back about a date; a bit of work has been done by department heads to update the job descriptions; we are progressing with website redesign; recently we have been made aware that there are bats at the MaComber building and it is a safety issues that has to be addressed. Councilmember Dasher asked have we looked at what it would take to secure around the gutters. Mr. Osborne said this is included in the one quote that he presented but there is no breakdown. Mr. Klimm said by Wednesday we should have three bids. Councilmember Dasher said he is curious about the breakdown, Mr. Klimm said he will forward the additional quotes to Council for review. Councilmember Scott one thing about bats, if they are nesting then they will have droppings. Mr. Osborne wanted to know if the cost is over \$5000 can Mr. Klimm approve, Attorney Dickey said it is in the ordinance that it will have to go before Council.

Building/Zoning Dept. - Mrs. Kelly reminded Council the next Comp Plan meeting is Thursday at 9:00 AM in Council Chambers; she had told Council that they would have the fire fees within 30 days but it has been more tedious and we don't want to send fire fee and then have to go back and make changes; Chick fil A is still on schedule for some time in March; Councilmember Browher asked about the business license process, Mrs. Kelly said it has been going good.

Lost Plantation – Mr. Williams said they used over 5 million gallons of reuse water for the month of January including waste water and runoff; he is very excited about the golf teams that are practicing at the course; Councilmember Dasher thanked Mr. Williams for using the reuse water.

Mayor and Council – Councilmember Wendelken mentioned the circus and the fair and who is handling Freedom Rings in Rincon and wanted to know if Mr. Osborne needed a workshop from Council. Mrs. Kelly said maybe in March or April Mr. Osborne would need a workshop for Freedom Rings; Councilmember Browher thanked Mr. Klimm, Mrs. Kelly, Mr. Bowles and Attorney Dickey for working towards a fix on Plantation Drive and Council for making this a priority.

Police Dept. – Chief Gerbino said renovations are ongoing at police station, using inmate labor to extend the property room for accreditation standards; he is also using crews to paint and refresh the walls; they are creating a sound proof interview rooms, all he had to do was furnish the material; his goal is to hold a recognition service for officers; and finally he is looking at replacing the water damage floors. Councilmember Exley asked about training, Chief Gerbino said they have a training calendar. Chief Gerbino said the officers are also getting trained as instructors to have as many instructors as possible so we can have in-house training. This will save money. He will have a total of 7 officers as certified trainers.

8. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Dasher
Second: Councilmember Daniel
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous

9. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Wendelken
Second: Councilmember Scott
Vote by Council: Unanimous

10. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous