

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, AUGUST 24, 2015
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Paul Wendelken
Scott Morgan
Levi Scott Jr.
Christi Ricker
Reese Browher
James Dasher

Present:

Ken Lee, Mayor
Wesley Corbitt, City Manager
Raymond Dickey, City Attorney
Dulcia King – Minutes

The meeting was called to order at 7:06 PM by Mayor Lee. Councilmember Browher gave the invocation and the Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve: Councilmember Dasher
Second: Councilmember Wendelken
Vote: Unanimous

Approval of the minutes of August 10, 2015:

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote: 5 to 1, Councilmember Morgan abstained

Presentation:

Presentation of a plaque to Wanda Simmons for 21 years of service to the City of Rincon.

The presentation has been rescheduled because Mrs. Simmons was unable to attend.

New Business:

1. Proclamation in support of Effingham County NAACP's Freedom Fund and Honors Day.

Mayor Lee read the proclamation.

Motion to approve: Councilmember Dasher

Second: Councilmember Browher

Vote by Council: Unanimous

2. Retail Strategies, LLC requests initial payment of \$50,000.00 for professional consulting and related services.

Motion to approve: Councilmember Wendelken

Second: Councilmember Morgan

Vote by Council: Unanimous

3. Approval of Drawdown #10 in the amount of \$10,908.00 for the 2013 CDBG project (9th Street Water and Sewer Ext.).

Motion to approve: Councilmember Scott

Second: Councilmember Dasher

Vote by Council: Unanimous

4. Marchese Construction, LLC requests approval of Pay Request #4 for Invoice #3887 for the completion of the Macomber Concession Building. LI #20.4650.4419

Mayor Lee asked was this everything but the retainage. Travis Grubbs has inspected and a Certificate of Occupancy has been issued. Councilmember Scott noted that Travis was supposed to go back Monday to check the punch list. Wesley Corbitt stated the contract is complete; the retainage is to make sure they come back and complete the job during the contract period. Wesley said he could not confirm if the punch list items were addressed, because he was not there to do the walk through and LaMeisha Kelly was not at the meeting. Councilmember Wendelken stated that it needs to be confirmed.

Motion to approve: Councilmember Dasher withholding a 10% retainage until Wesley verifies if punch list is complete, once verification is complete pay in full.

Second: Councilmember Ricker

Vote by Council: Unanimous

5. Marchese Construction, LLC requests approval of one-year warranty period for the Macomber Concession Building. LI #20.4650.4419

Motion to approve: Councilmember Browher

Second: Councilmember Ricker

Vote by Council: Unanimous

6. Appointment of Dulcia King the election superintendent for the November 3, 2015 election.

Wesley spoke about the contract offer with Wanda Simmons. Dulcia King spoke and assured Council she would be able to handle the election and she would definitely be there the day of election.

Motion to approve: Councilmember Scott
Second: Councilmember Ricker
Vote by Council: Unanimous

7. Approval of City of Rincon Police Departments Standard Operating Procedure chapters 10 and 11.

Wesley stated more research needs to be done because of new laws. No action was taken on recommendation of legal counsel.

8. Administrative Reports:

City Manager – Wesley Corbitt read a thank you letter recognizing Tim Bowles who retrieved a piece of a student's clarinet from the storm drain. The writer Julie Marin was astonished that he had found the piece. Her daughter also wrote a thank you letter to Tim. Wesley said that makes all of us look good. Wesley reminded Council about the County wide meeting next Monday and the workshop this weekend Friday evening and Saturday. Mike gave letter received from Ms Morgan who wants to plant a tree for Mr. Peter Giles at the Giles Park Thursday @ 10am. Councilmember Wendelken stated we should purchase a plaque stating what the tree represents.

Chief of Police – Chief Scholl stated he has seen increase of calls and the calls result in more man hours. The revenue from the traffic car has paid for the car and traffic citations are up. The department is doing everything to stay on top of things, morale is up and there is no negative feedback. Drugs offense have gone up shoplifting at Walmart is high. Councilmember Wendelken asked does Walmart lost prevention handles their cases, Chief stated yes. Councilmember Scott said we will have to look at the ratio of police to residents, because of the people moving have no connection to Rincon, and they are a younger crowd. Chief Scholl stated there are 5 officers during peak hours, 4 pm -7 pm. Wesley talked about busy hours and how we are fully staffed. Chief mentioned software he was interested in for court, probation and police all in one; he stated it was a fantastic system. It will be a slight cost increase for citations that will we passed on to guilty offenders.

Water/Sewer/Public Works – Tim mentioned that Monday will be Freddie Pye's last day and invited everyone to a luncheon on Thursday at public works.

Finance - Elise talked about July financial statement. She did an internal audit and collected \$60,000.00 from banks for business license taxes not paid from previous years.

Lost Plantation – Paul Johnson, passed out a report, and stated the golf course is in great shape. Seth and crew does a great job keeping the course in shape. The health of the course has improved; we are starting to get players from Savannah. He has also initiated a corporate passport program and just gave out his 300th key card and needs to order more.

He will continue to work on large corporation and focus on membership, the Golf Course is up 15 new members.

Councilmember Ricker asked about tournaments, Paul said we are up rounds and tournaments. Talked to tournaments about how much money was raised. Wesley asked about the evening meal, Paul said there were over 50 people that came out and it brought in \$500 in additional revenue. Mayor Lee states this good publicity and adds to the places to eat in Rincon. Paul explained the concept of golf tournaments and how money was made from the tournaments. Some people do raffles; they have signs sponsors that donate hotels, dinners and other items. Councilmember Browher asked about the hours for the grill.

Fire - Pete Smith said the fire department is currently conducting training

Mayor and Council – Councilmember Wendelken read a letter that was addressed to Wesley and copied to him about Hinely Center. Lillian Braham stated in the letter that there was no heat or air, the building was not clean and the Recreation department was rude. She asked for assistance in cleaning up the building. Wesley spoke to Mike about the thermostat and gas for the winter months. Wesley informed Mike that we should respond in a way that is professional we won't get these types of letter. Wesley said it was probably a misunderstanding on both sides. He took pictures and the maintenance of the building is unacceptable, he informed Mike that his staff needs to be coached on maintenance of the building.

Councilmember Browher asked about the sweeper, Wesley informed Council that we did have a \$1800.00 bill form the street sweeper, but we are not going to pay the invoice until he gets a call from the company explaining what was done. Tim said they went over the area quickly, and only spot cleaned it. Tim and his crew has finished cleaning what the street sweeper missed.

Councilmember Wendelken requested a list of jobs the departments have planned for the work crew, and stated maybe pictures should be taken to compare the difference. Tim said the crew works hard.

Councilmember Dasher asked about an insurance policy that pays for first responders responding to automobile accidents. Councilmember Wendelken stated that the citizens will not respond well to us billing for accident calls when we charge a fire fee also. Wesley asked can the policy cover just automobile accidents on Highway 95; it is not even a ½ mile. There is a policy of this nature for automobile accidents involving hazmat materials.

9. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Ricker

Second: Councilmember Browher

Vote by Council: Unanimous

Motion to return to meeting: Councilmember Ricker
Second: Councilmember Morgan
Vote: Unanimous

10. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Wendelken
Second: Councilmember Scott
Vote by Council: Unanimous

11. Take any action that is needed on the items from executive session.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

Adjourn:

Motion to adjourn: Councilmember Dasher
Second: Councilmember Ricker
Vote by Council: Unanimous