

**OFFICIAL  
RINCON CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 28, 2015  
COUNCIL CHAMBERS  
107 W. 17<sup>TH</sup> STREET  
7:00 PM**

**Councilmembers Present:**

Paul Wendelken  
Scott Morgan  
Christi Ricker  
Levi Scott Jr.

**Present:**

Wesley Corbitt, City Manager  
Raymond Dickey, City Attorney  
Dulcia King – Minutes

**Absent:**

Ken Lee, Mayor  
Councilmember Reese Browher  
Councilmember James Dasher

The meeting was called to order at 7:03 pm by Mayor Pro-Tem Morgan. Councilmember Scott gave the invocation and the Pledge to the Flag was recited.

**Approval of the agenda:**

Motion to approve: Councilmember Ricker  
Second: Councilmember Scott  
Vote: Unanimous

**Approval of the September 14, 2015 minutes:**

Approve with the following correction; Councilmember Scott was absent, Councilmember Ricker arrived at 9:26 pm and item #9 the vote was 5 yes votes and Councilmember Wendelken abstained.

Motion to approve: Councilmember Wendelken  
Second: Councilmember Morgan  
Vote: 2 yes, Councilmembers Scott and Ricker abstained

**Presentation:**

**Presentation of a plaque to Wanda Simmons for 21 years of service to the City of Rincon.**

Mayor Pro-Tem Morgan present Wanda Simmons with a plaque, and thanked her for the years of service.

LaMeisha Kelly introduced the Building and Zoning Department's new employee, Sarah Jarvis, Permit Technician.

**New Business:**

**1. Wards Edward, Inc. requests approval of Preliminary Site plans for building expansion and parking lot improvements at 5480 Hwy 21 S. Property is owned by Pittman Reh Effingham, LLC and consists of 4.08 acres; Property is zoned GC-General Commercial (Map #R257-1).**

No one was present to represent Wards Edward, Inc. No action taken.

**2. Request to purchase 3 message boards with radar, \$12,103 each, for a total of \$36,309. LI #40.6260.4408, 10.4430.4408 and 50.7270.4408.**

Tim Bowles stated that this was a budgeted item; the message boards will monitor the speed limit, are solar power and will operate up to 30 days. They will be used during the Freedom Rings in Rincon Festival and for other special events. Councilmember Wendelken wanted to know how much does it cost to rent one. Mr. Bowles stated they are hard to rent, Mrs. Kelly said we have tried to get them on loan from DOT and it didn't work. Councilmember Wendelken had concerns about buying three. Councilmember Scott said we could request contractors to rent them as part of a contract. He mentioned that a street project was once shut down because they did not have adequate notification signs. Wesley Corbitt noted Chief Scholl wanted to use the boards as detour signs. Council wanted to know could we remove the radar. Mr. Corbitt asked if they wanted to leave one with radar.

Motion to approve: Councilmember Scott made the motion to approve with the removal of the radar feature and adjust price accordingly.

Second: Councilmember Morgan

Vote by Council: Unanimous

**3. Griffin Contracting, Inc. requests approval of Change Order #1 in the amount of \$31,083.55 for a total contract cost of \$289,333.95 for the 9<sup>th</sup> Street Overlay and Sidewalk project (LMIG 2015).**

Alec Metzger said this change order was for additional work on the intersection at 7<sup>th</sup> and 9<sup>th</sup> Streets and a 30 day contract extension.

Motion to approve: Councilmember Wendelken

Second: Councilmember Scott

Vote by Council: Unanimous

**4A. Griffin Contracting, Inc. requests approval of Change Order #2 in the amount of \$1,305.00 for a total contract cost of \$290,638.95 for the 9<sup>th</sup> Street Overlay and Sidewalk project (LMIG 2015).**

Mr. Metzger said this change order was for additional piping in the ditch and relocating the sidewalk, due to a power pole and fire hydrant.

Motion to approve: Councilmember Scott  
Second: Councilmember Wendelken  
Vote by Council: Unanimous

**4B. Approval of a Change order with Griffin Contracting, Inc. to repair St Andrews Way in Lost Plantation Subdivision.**

Mr. Corbitt wanted to know if this could be done as a change order or would it have to go to bid. Councilmember Dasher asked to look at street because of the conditions. Mr. Corbitt provided pictures. If, Griffin Contracting, Inc were approved to do the repairs to the street they could have it fixed in three days. Councilmember Scott asked since we have a contractor mobilized in the City can they do several roads at one time. Mr. Corbitt stated that pictures could be taken and discussed in the workshop. Tim Bowles mentioned St. Andrews Way and Plantation Drive would be costly repairs.

Motion to approve: Councilmember Wendelken made the motion to approve bidding repairs on St. Andrews Way and other street that may be added later.  
Second: Councilmember Scott  
Vote by Council: Unanimous

**5. Approval of the purchase of a van (new or used) for inmate pickup, distribution, and transportation between park maintenance sites.**

Mr. Corbitt said a new van would cost \$24,000.00, but we can get a used one for around \$10,000.00. Councilmember Wendelken stated time was wasted with the different departments going to pick up inmates; he is fine with approving amount up to \$12,000.00. Councilmember Wendelken asked if the bull gang to drop them off, Mr. Bowles stated the bus is full. Councilmember Scott asked have we looked into having the inmates delivered, Mr. Corbitt said we can check with the warden.

Motion to approve: Councilmember Scott made motion to approve the purchase of a new or used up to \$12,000.00.  
Second: Councilmember Ricker  
Vote by Council: Unanimous

**6A. Request to approve professional engineering services for the 2015 Long-Term Water Quality Monitoring.**

Mr. Corbitt sought quotes and recommends Integrated Science. Wade Burchum and Chris Mason were present from Integrated Science.

The deadline to complete the water quality monitoring is coming up. Mr. Mason said Summer sampling ends at the end of October. The cost to provide this service would be \$17,467.00. Attorney Dickey asked is this an all exclusive bid for work to be performed. Mr. Burchum stated it is for the testing for this year and all tasks, it is all inclusive. Mr. Burchum said the fees were based on the watershed plan that was developed by EMC Engineering. Councilmember Ricker asked Mr. Burchum has he ever run into problems with hazard material. Mr. Corbitt stated we are pushing the time frame to have this done.

Motion to approve: Councilmember Scott

Second: Councilmember Ricker

Vote by Council: Unanimous

**6B. Approval of 2015 Budget Amendment BA-6, for Engineering to monitor water quality and to increase chemicals and membrane improvements at the WWTP.**

Mr. Corbitt said we did not budget enough to cover the \$17, 467.00 and the budget needs to be increased by \$15,000.00 to cover the water quality monitoring, the catwalk, screen, SCAD and piping at the WWTP. Also, chemical cost for the WWTP were a lot higher this year. They are up from \$7,500.00 to \$40,000.00. The membrane system has not been the fix for the phosphorus release. Mr. Corbitt stated that because of the one part system we have, we have to watch the phosphorus levels.

Motion to approve: Councilmember Scott

Second: Councilmember Wendelken

Vote by Council: Unanimous

**7. Request to award bid for removal of timber to D.G. Burns & Sons, Inc. for an estimated \$100,571.25.**

Mr. Corbitt said we have 75 acres of timber land and this was the only bid.

Motion to approve: Councilmember Ricker

Second: Councilmember Scott

Vote by Council: Unanimous

**8. Approval of amendments to the personnel policy on Section 65: Attendance and Leave; and Section 070: Overtime.**

Mr. Corbitt asked Council to look at the two amendments changes. Councilmember Scott had concerns about how this would affect Public safety since there hours are different from 80 hour employees.

Motion to approve: Councilmember Wendelken made the motion to table this item.

Second: Councilmember Scott

Vote by Council: Unanimous

## **9. Review of City of Rincon Traffic Ordinance, proposed changes and additions.**

Mr. Corbitt said there no authority for parking and the goal is to be able to issue parking citations. Attorney Dickey stated you can revoke a person's right to be at Macomber Park if they park where there are no parking signs, but you can't tow until the Ordinance is changed. Mr. Corbitt said we are looking at giving them a citation of \$15.00, so we need to changes to the ordinance and wants to get Councils opinion.

No action taken.

## **10. Administrative Reports:**

City Manager – No written report. Mr. Corbitt reminded Council about Monday night budget meeting at the Recreation Department at 6:30 pm. He also reminder them about the reception for Representative Jon Burns.

City Engineer – No written report. Mr. Metzger said MaComber Park is mostly completed, the swell was not done properly so the retainage is being withheld for that project. The 9<sup>th</sup> Street sidewalk project is moving along. The contractors are reviewing the contracts for the Elevated Tank and Richland Avenue projects.

Building/Zoning Dept. – No written report. Mrs. Kelly wanted to remind Council that they are invited to STEM at the Effingham College and Career Academy.

Lost Plantation - Seth Zeigler presented pictures of the furniture and showed drawings for the clubhouse. There are ten bases that can recycled. It will cost \$300 for laminated tabletops and \$500 for real wood tabletops. The area will hold up to 20 tables and white tables can be used for the tournaments. He will get samples of the tabletops and wait for direction from Council on the purchase.

Mayor and Council – Mrs. Kelly wants to compile a list of all private streets for Council to review and decide if the City should take all private streets. Councilmember Scott asked would this include lanes also, Mrs. Kelly wants to concentrate in the streets first. The lanes will call for more research, but she can get the information about the streets. Councilmember Morgan stated it is important to get the list of all private streets. Councilmember Scott mentioned he attended a ground breaking ceremony with Mayor Lee and how the Mayor made a good impression.

## **11. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.**

Motion: Councilmember Scott  
Second: Councilmember Ricker  
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Scott  
Second: Councilmember Ricker

Vote by Council: Unanimous

**12. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.**

Motion to approve: Councilmember Wendelken

Second: Councilmember Scott

Vote by Council: Unanimous

**13. Take any action that is needed on the items from executive session.**

No action taken.

**Adjourn:**

Motion to adjourn: Councilmember Ricker

Second: Councilmember Wendelken

Vote by Council: Unanimous