

**OFFICIAL MINUTES  
RINCON CITY COUNCIL MEETING  
MONDAY, NOVEMBER 9, 2015  
COUNCIL CHAMBERS  
107 W. 17TH STREET  
7:00 PM**

**Councilmembers Present:**

Paul Wendelken  
Christi Ricker  
Reese Browher  
James Dasher  
Levi Scott Jr. - 7:16 pm

**Present:**

Ken Lee, Mayor  
Wesley Corbitt, City Manager  
Raymond Dickey, City Attorney  
Dulcia King – City Clerk

**Absent:**

Councilmember Scott Morgan

The meeting was called to order at 7:08 PM by Mayor Lee. Councilmember James Dasher gave the invocation and the Pledge to the Flag was recited.

**Approval of the agenda with the addition of new business item #1A:** Lost Plantation Homeowners Association request approval of special parade permit for Ella held at Lost Plantation Subdivision.

Motion to approve: Councilmember Dasher  
Second: Councilmember Ricker  
Vote: Unanimous

Approval of the October 26, 2015 minutes:

Motion to approve: Councilmember Browher  
Second: Councilmember Ricker  
Vote: Unanimous

**New Business:**

**1. Linda Santos with the Pulmonary Hypertension Association, requests a City of Rincon Proclamation to endorse the month of November as Pulmonary Hypertension Awareness Month.**

Linda Santos from the Greater Savannah Area Pulmonary Hypertension Association was present. She spoke about the organization and stated that she just received a proclamation from the

Governor and was requesting one from cities where members live. Mayor Lee read the proclamation presented from the City of Rincon.

Motion to approve: Councilmember Wendelken  
Second: Councilmember Dasher  
Vote by Council: Unanimous

**1A. Lost Plantation Homeowners Association request approval of special events permit for a parade for Ella held at Lost Plantation Subdivision.**

Dana Flood was present. This year's annual golf cart parade proceeds will be donated to Ella, an eight year old that has an inoperable brain tumor. The parade will be held on December 5th, at 6:30 PM. Council approved waiving the special events permit fee.

Motion to approve: Councilmember Ricker  
Second: Councilmember Browher  
Vote by Council: Unanimous

**2. Nicky Powell requests the City of Rincon to waive the land development fees for 84 units of Carlisle Village Subdivision on Fort Howard Road.**

Nicky Powell was present. He is building the remaining lots in Carlisle Village and did not understand why land development fees are assessed on a residential subdivision. City Planner LaMeisha Kelly stated the fees apply to all development in the City, and the fees pay for infrastructure. The fees are based in a tier system and the more units that are built, the higher the incentive. If Mr. Powell builds all 84 units in a twelve month period, the credits will increase. City Manager Wesley Corbitt explained that credits are also given applied to tap fees and water meter fees.

Nicky Powell was agreeable to the development incentives as outlined in the policy.

No action taken.

**3. Rincon Noon Lions Club requests sponsorship from City of Rincon to assist with advertisement for Rincon Christmas parade on November 21, 2015.**

Wesley Corbitt stated that Council has supported the Christmas Parade in the past by donating \$1,000.00. This year's parade will include the Parris Island Marine Corp Band.

Motion to approve: Councilmember Scott  
Second: Councilmember Ricker  
Vote by Council: Unanimous

**4. Public Works request approval for the purchase of (25) 2 HP Grinder Pumps in the amount of \$20,883.75. LI #50.7270.4405**

Tim Bowles stated this is a budgeted item. The purchase of the pumps will maintain the inventory of grinder pumps.

Motion to approve: Councilmember Wendelken

Second: Councilmember Dasher  
Vote by Council: Unanimous

**5. Griffin Contracting, Inc. requests approval of Pay Request #1 in the amount of \$87,357.15 for the 9th Street Overlay and LMIG 2015 project. LI #10.4430.4421**

Alec Metzger, with EMC, recommends approval.

Motion to approve: Councilmember Scott  
Second: Councilmember Browher  
Vote by Council: Unanimous

**6. Griffin Contracting, Inc. requests approval of Change Order #5 in the amount of \$1,485.50 for a total contract cost of \$316,287.20 for the 9th Street Overlay and Sidewalk project (LMIG 2015).**

Alec Metzger stated this change order is for the drainage pipe that failed under 9th Street, between Anderson Street and Howard Avenue.

Motion to approve: Councilmember Wendelken  
Second: Councilmember Dasher  
Vote by Council: Unanimous

**7. Request for budget approval for EMC to review additional drainage and overlay work for the 9th Street project beyond the original scope for a cost of \$5,000.**

Due to the change orders for the work at the corner of 7th Street and Stokes Avenue, Stokes Avenue and 9th Street near Anderson Street, and the additional paving project on St. Andrews Way, EMC has exceeded the original construction administration budget

Motion to approve: Councilmember Wendelken  
Second: Councilmember Scott  
Vote by Council: Unanimous

**8. Councilmember Reese Browher request that Council consider contracting with an accounting firm to review and determine any amounts due the City of Rincon under the current Service Delivery Agreement.**

City Attorney Raymond Dickey recommended tabling the item.

Motion to table: Councilmember Ricker  
Second: Councilmember Browher  
Vote by Council: Unanimous

**9. Proposal for South Atlantic Engineering, Inc. to provide architectural, mechanical, plumbing and electrical drawing for the Lost Plantation Clubhouse Expansion.**

Tommy Blewett was present. He showed the layout for the proposed upgrades. The construction will need to start during the winter months in order to be completed by Spring 2016. He discussed the current problems with the building's air conditioners, the duct work, and the bathrooms not

being ADA compliant. He also included in one plan the addition of a gazebo. Councilmember Wendelken had questions about building in 2016, and if the Grille was breaking even.

There was discussion about using the Grille for weddings and other special events, and extending the hours and days open

Councilmember Browher suggested moving forward with the design, duct work and making the bathrooms ADA accessible, even if we chose not to move forward with the building, the design will be in place. Councilmember Dasher noted that when we first looked at the facility, there was talk of just replacing carpet and cleaning up, now we are looking at an almost \$400,000.00 project. Mayor Lee wanted to get more a specific cost for a complete renovation versus other minor work, like flooring, ceiling tiles, paint, bathrooms, duct work, and enclosing the mechanical room.

#### **10. Administrative Reports:**

- (a) City Manager - Wesley Corbitt submitted a written report. He also wanted to mention the Grille asked him to invite Council to the November 20th dinner at Lost Plantation. Councilmember Wendelken asked about the inmate work team's schedule. Wesley reported that they report to Public Works in the morning and finish up at 4:00 PM; if they finish early, they go back to the shop to get more work. Tim stated they are still chipping wood at the Golf Course.
- (b) City Engineer - Alec Metzger gave a brief update, the contractors are working on the Richland Avenue drainage projects and the tank rehabilitation project. LaMeisha Kelly recommended the tank color to be light blue with black letters. Councilmember Dasher asked about the paving on 9th Street, Alec said it will be finished soon, they are waiting to fix the drainage problem.
- (c) Fire Department - They They are currently interviewing for one position, six people had Hazmat training and they picked up four volunteers. Stipend payments will go out soon.
- (d) Building/Zoning Dept. - The renewal for business licenses have been sent out and Kroger is moving along. LaMeisha asked if anyone wanted to ride in the Christmas Parade to let her know.
- (e) Water/Sewer/Public Works - No written report. Mayor Lee asked about the water problem on Lexington Avenue, Tim stated it was fixed. He cleaned out the ditch on Lexington Avenue but does not have an easement to access all the ditches.
- (f) Finance- No written report.
- (g) Lost Plantation - No written report.
- (h) Mayor and Council - Councilmember Wendelken received an email from Mike Osborne about getting basketball coaches. Council needs to change the policy to give incentives to coaches. If your child plays and you coach, the City could waive the fee for the child to participate. Councilmember Browher asked about the website and wanted to know if the agenda and minutes are being posted.

**11. Request Council's review and input of 2016 capital projects budgeted for the Fire Department, Water and Sewer Department and WWTP.**

The 2016 budget was discussed. Discussion included the Lost Plantation Clubhouse design, replacing seats in the golf carts, and the golf cart battery budget, water and sewer capital outlays, and 7th Street upgrades phase II. Tim wants to replace the 2006 F350, and going with cheaper pumps, water meters and water lines. Councilmember Wendelken stated maybe the Headworks project should be pushed back to 2017 because of the cost.

Wesley talked about the sidewalks, they will continue all the way to St. Joseph Immediate Care. Revenue for the City is up and they are increasing.

No action taken.

**12. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.**

No action taken.

**13. Follow the statuses of executive session, to put on file an executive session affidavit and resolution.**

No action taken.

**14. Take any action that is needed on the items from executive session.**

No action taken.

**Adjourn:**

Motion to adjourn: Councilmember Scott

Second: Councilmember Dasher

Vote by Council: Unanimous