

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, MAY 23, 2016
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Paul Wendelken
Levi Scott, Jr.
Christi Ricker
Reese Browher
James Dasher

Councilmember Absent:

Ann Daniel

Present:

Ken Lee, Mayor
Wanda Simmons, Interim City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
LaMeisha Kelly, City Planner
Tim Bowles, Public Works Director
Pete Smith, Asst. Fire Chief

The meeting was called to order at 7:06 PM. The Invocation was given by Mayor Lee and the Pledge to the Flag was recited.

Approval of the agenda with the following additions: New business items 13A, First reading of an annexation petition by Ameris Bank to annex a 64.26 acre parcel and a 27.53 acre parcel located on Hwy 21 S; and 13B, Discussion of Lost Plantation Golf Course geese nuisance.

Motion to approve: Councilmember Scott
Second: Councilmember Ricker
Vote: Unanimous

Approval of the April 25, 2016 minutes:

Remove from table: Councilmember Dasher
Second: Councilmember Ricker
Vote: Unanimous

Motion to approve: Councilmember Scott
Second: Councilmember Wendelken
Vote: 4 yes votes, Councilmember Ricker abstained

Approval of the May 4, 2016 minutes: With the following correction new business item 6 second motion of approval was made by Councilmember Ricker.

Motion to approve: Councilmember Browher
Second: Councilmember Scott
Vote: 4 yes votes, Councilmember Dasher abstained

Approval of the May 9, 2016 minutes: New business item number 3 motion should read,
Motion to approve paying only invoice #9154440 in the amount of \$11,456.25,
LI#10.4430.2202

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote: Unanimous

Budget Amendment Fiscal Year 2016:

1. Amend 2016 Budget to include expenditures for 2015 billing for the inmate work crew.

Motion to approve: Councilmember Ricker
Second: Councilmember Dasher
Vote by Council: Unanimous

2. Increase the 2016 budget to include the purchase of van to transport prisoners.

Motion to approve: Councilmember Dasher
Second: Councilmember Ricker
Vote by Council: Unanimous

Old Business:

1. Payment of Invoice # 9154419 (September 2015) in the amount of \$ \$3,818.75; and Invoice #9154420 (Oct., Nov., and Dec. 2015) in the amount of \$11,456.25 for the Officer's Bills for the use of County Inmates on city property. LI #10.4430.2202

Councilmember Scott asked are we paying this quarterly, Wanda Simmons said yes and these payments will bring us to March 2016. Councilmember Browher asked if they were still using their van, as of today yes. Mrs. Simmons said that would change in the next two or three days.

Motion to approve: Councilmember Ricker
Second: Councilmember Scott
Vote by Council: Unanimous

New Business:

1. Joseph and Jacqueline Palmer requests approval of the minor subdivision of a 2.87 acre lot into two lots consisting of a 1.09 acre lot and 1.78 acre lot. The property is located at 819A West Seventh Street. The property is owned by Joseph and Jacqueline Palmer and is zoned R-4 Residential (Map #R213-19).

Joseph Palmer was present. LaMeisha Kelly informed Council Mr. Palmer did go before the Planning and Zoning Board. A quorum was not present but approval was recommended.

Motion to approve: Councilmember Scott

Second: Councilmember Browher

Vote by Council: Unanimous

2. Refund of impact and tap fees for new single family home located at 375 Bunyan Kessler Road.

Mrs. Kelly asked that Council take no action. No action taken.

3. First Baptist Church of Rincon requests approval for 5K Fun Run on June 4, 2016.

Kate Busbee was present. She told Council there would be minor road impact, they will have water guns and water hoses along the route and they will use the same route as last year. She has already contacted Lieutenant Ramirez about traffic control.

Motion to approve: Councilmember Scott

Second: Councilmember Dasher

Vote by Council: Unanimous

4. Eva Cross would like to appear before Council to discuss the street conditions on Plantation Way and Plantation Drive.

Mrs. Cross said she has made several phone and written requests for the potholes to be fixed on Plantation Way and Plantation Drive. Mrs. Kelly said the streets are privately owned by a defunct organization and this is a problem. Mrs. Cross said the potholes had been fixed before by the City. Attorney Dickey said the previous City Manager, Wesley Corbitt felt it was an emergency because it was a public safety issue and public works did a quick patch. Councilmember Dasher stated the owner was supposed to turn the streets over to the city. Councilmember Scott explained the process, and informed Ms. Cross we will research who owns the street. Attorney Dickey said the streets were purchased by an inexperienced buyer.

No action taken.

5. Request approval of Georgia Emergency Management Agency- Homeland Security Statewide Mutual Aid and Assistance Agreement.

Clint Hodges, Effingham County interim Emergency Management Director was present. Every county and municipality in the state participates. Councilmember Ricker said we have to have this agreement if we want any help from the state. Mrs. Kelly had concerns about who would be the contact person for public works. Mr. Hodges said the contact is Greg Riles.

Motion to approve: Councilmember Ricker

Second: Councilmember Scott

Vote by Council: Unanimous

6. Move SPLOST monies from Macomber Park line item to Giles Park line item for improvements to Giles Park.

Mrs. Simmons stated the amount that will be moved is \$10,000.000

Motion to approve: Councilmember Ricker

Second: Councilmember Browher

Vote by Council: Unanimous

7. Payment of \$22,248.95 to GameTime for the purchase of playground equipment at Giles Park. LI #20.4650.4411

Mrs. Simmons informed Council the equipment will be ADA accessible. All the equipment she looked at will fit in the park and has been measured and scaled.

Motion to approve: Councilmember Browher

Second: Councilmember Ricker

Vote by Council: Unanimous

8. Payment of \$8,745.79 to GameTime for the purchase of playground equipment at Jaycee Veterans Park. LI #20.4650.4416.

Mrs. Simmons said Council has budgeted \$25,000.00 for parks, \$10,000.00 was moved to Giles Park, the \$15000.00 left will cover upgrades to the other parks. Upgrades to Jaycee Veterans Park will include a mother and baby swing, new balance beam, a waist high stove and family size grills. Council discussed a pavilion, removing trees, and adding additional swings.

Motion to approve: Councilmember Browher

Second: Councilmember Scott

Vote by Council: Unanimous

9. Payment of \$5,449.53 to GameTime for the purchase and replacement of playground equipment at Macomber Park. LI #20.4650.4412.

This will cover replacement of the swing set and adding an ADA swing.

Motion to approve: Councilmember Ricker

Second: Councilmember Dasher

Vote by Council: Unanimous

10. South Atlantic Engineering, Inc. requests approval of pay request #1 in the amount of \$5,375.00, for engineering services associated with the Lost Plantation Clubhouse Addition and Remodeling project. LI #80.8400.4000.

Mrs. Kelly informed Council Seth Zeigler could not be here. Building and Zoning has been working with Mr. Blewett and he has turned in the first draft of the plans. She recommends approval. Mayor Lee asked about the air conditioner, Mrs. Kelly will get an update on the air conditioner project.

Motion to approve: Councilmember Scott
Second: Councilmember Wendelken
Vote by Council: Unanimous

11. HHNT Consulting Engineers requests approval of Contract Amendment #2 in the amount of \$6,900.00, for a total adjusted contract amount of \$116,665.00, for engineering services associated with the Lower Floridan Well project. LI #40.6260.4418

Tim Baumgartner submitted invoice for a wetlands permit. He told Council the RFP did not include the cost of this permit.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

12. Recommendation to award contract for 2016 LMIG project to Preferred Materials, Inc. in the amount of \$387,573.40. LI #10.4430.4421 and LI #10.4430.4411

Alec Metzger told Council he contacted five to six contractors and two submitted bids. Based on reviews and past performance he recommends Preferred Materials. Tim Baumgartner said the same company did a paving job in his neighborhood and did a good job. Councilmember Dasher stated he would like to see the traffic control breakdown.

Motion to approve: Councilmember Scott
Second: Councilmember Wendelken
Vote by Council: Unanimous

13. Purchase of a 2000 Chevrolet 3500 Express Van (14 passenger) bus from Paul Otto in the amount of \$7,000.00, Vin #1GBJG31J4Y1169361. LI #10.4102.4406

Motion to approve: Councilmember Ricker
Second: Councilmember Browher
Vote by Council: Unanimous

13A. First reading of an annexation petition by Ameris Bank to annex a 64.26 acre parcel and a 27.53 acre parcel located on Hwy 21 S. The property is owned by Ameris Bank. (Map #04470016 and #04470017)

Chance Ram was present; he is purchasing the property from Ameris Bank. Councilmember Ricker asked Attorney Dickey if he thought there was a problem, he said no.

Motion to approve: Councilmember Ricker
Second: Councilmember Scott
Vote by Council: Unanimous

13B. Discussion of the Golf Course geese issue.

Mrs. Simmons received an email from Mr. Zeigler. He stated there is a limited time window on when someone can come out and remove the geese. The dog is working but baby geese can't fly so he doesn't want to run the dog. The cooperative service agreement will not exceed \$1,017.00. Councilmember Dasher said the geese are shedding wings during month of June; he would like to see us get rid of as many as possible. Al Hicks, a Lost Plantation resident, said it is not as bad as it used to be, he sees a lot less, 15 geese versus 60. Councilmember Browner asked whether they would remove the babies also, Councilmember Dasher said yes.

Motion to approve agreement with the US Department of Agriculture not to exceed \$1,017.00:
Councilmember Ricker
Second: Councilmember Scott
Vote by Council: Unanimous

14. Administrative Reports:

City Manager – Mrs. Simmons reminded Council about the GMA convention in June and the workshop with Mr. Moxley on Thursday at 6:00 PM. Mrs. Simmons read complimentary a letter from Leah Harrison to the Rincon Police Department about an accident on Fort Howard Road.

City Engineer - Alec Metzger gave a update, the Fort Howard Road utility extension bids have been advertised; the 9th Street Water Line project is out to bid; he met with DOT about the sidewalk from Wal-Mart to St. Joseph, the creek was surveyed and he believes they can move the guardrail and make it fit, a head wall may need to be added.

Building/Zoning Dept. – No written report. WTOC came out and talked to Mrs. Kelly about the Hwy 21 improvements; a developer wants to talk to council about project on Ft. Howard Road and Old Augusta Road. Mrs. Kelly will provide a detailed report in June to update Council about Freedom Rings in Rincon.

Water/Sewer/Public Works – Tim Bowles provided a two month written report. Mayor Less asked if he was still under staffed. Mr. Bowles said one was out sick and one may be transferring to WWTP, he will soon to be three under staffed. He has ordered new city flags and decals for the vehicles. The company he ordered from would like to use the Rincon vehicles in their national advertising and he would like Council's permission. The decals are 18" diameter. He also received letter from Richard I. Truluck at 631 Towne Park West Dr condominium; there was a sewer back up on April 13 he met with the owner at the property an opened the manhole to find the problem, it was behind building 300. IN the letter Mr. Truluck thanked Mr. Bowles.

Mayor and Council – Councilmember Wendelken passed out golf shop & grille totals for March & April 2016 and discussed the totals. Resident Al Hicks, 511 Lakeview Dr, spoke and told Council we are running the grille backwards. Councilmember Wendelken wants to make it profitable and make money. Mr. Hicks said it is a marketing thing, he talked about the budget and Mr. Harper, the previous owner; he also met with company that sold grass to Mr. Harper, and he will have a report for Seth Zeigler on the findings. Mr. Hicks wants to see the city get outside of box with the golf course. He asked outside of the negative, does Council see what the golf course brings to the community. Mr. Payton Moxley said people don't know there is a grille at the golf course and he has never seen advertising for our golf

course. Mrs. Simmons said we have ads in Effingham Magazine and Effingham Sports Magazine. Mr. Moxley wanted to thank Councilmembers Dasher, Ricker and Browher for visiting to the golf course.

15. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Ricker

Second: Councilmember Scott

Vote by Council: Unanimous

Motion to return to meeting: Councilmember Dasher

Second: Councilmember Ricker

Vote by Council: Unanimous

16. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Wendelken

Second: Councilmember Ricker

Vote by Council: Unanimous

17. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Dasher

Second: Councilmember Wendelken

Vote by Council: Unanimous