

**OFFICIAL MINUTES  
RINCON CITY COUNCIL MEETING  
MONDAY, DECEMBER 12, 2016  
COUNCIL CHAMBERS  
107 W. 17<sup>TH</sup> STREET  
7:00 PM**

**Councilmembers Present:**

Reese Browher  
Paul Wendelken  
James Dasher  
Levi Scott, Jr.  
Christi Ricker  
Ann Daniel

**Present:**

Ken Lee, Mayor  
W.E. Smith, Jr., City Manager  
Raymond Dickey, City Attorney  
Dulcia King, City Clerk  
LaMeisha Kelly, City Planner  
Tim Bowles, Public Works Director  
Corey Rahn, Fire Chief

The meeting was called to order at 7:06 PM. The Invocation was given by Councilmember Dasher and the Pledge to the Flag was recited.

**Approval of the agenda:**

Motion to approve: Councilmember Ricker  
Second: Councilmember Scott  
Vote: Unanimous

**Approval of the October 24, 2016 minutes:**

Motion to approve: Councilmember Scott  
Second: Councilmember Ricker  
Vote: Unanimous

**Approval of the November 28, 2016 minutes:**

Motion to approve: Councilmember Ricker  
Second: Councilmember Daniel  
Vote: Unanimous

**Approval of the December 5, 2016 minutes with the following correction:**

New business item 6, second motion was made by Councilmember Scott.

Motion to approve: Councilmember Ricker

Second: Councilmember Scott

Vote: 4 yes votes, Councilmembers Dasher and Daniel abstained.

**Old Business:**

**1. Second reading on a petition filed for a Zoning Map Amendment to rezone a 1.2 acre parcel located at 5799 Hwy 21 S from C3 – Commercial to GC – General Commercial. The property is owned by Ameris Bank. (Map #0465A002)**

Motion to approve: Councilmember Dasher

Second: Councilmember Ricker

Vote by Council: Unanimous

**2. Second reading on a petition filed for a Zoning Map Amendment to rezone a 1.6 acre parcel located at 157 Ackerman Road from AR1 – Single Family Residential to R-4 (Single Family Residential). The property is owned by Bank of America. (Map #04630006)**

Motion to approve: Councilmember Scott

Second: Councilmember Ricker

Vote by Council: Unanimous

**3. Second reading of the alcohol regulations of Sunday package beer and wine sales.**

Motion to approve: Councilmember Daniel

Second: Councilmember Scott

Vote by Council: Unanimous

Attorney Dickey said this will be in effect ten days from now.

**4. Second reading of the proposed FY 2017 City of Rincon Budget.**

Motion to approve: Councilmember Daniel

Second: Councilmember Scott

Vote by Council: Unanimous

**New Business:**

**1. Rebecca Proctor request to appear before Council for approval to hold a fundraiser at the Macomber Park building on January 28, 2017, with proceeds going to CURE.**

Ms. Proctor told Council a group of local moms want to have a sale of gently used items and donate 10% percentage of sales to CURE Childhood Cancer. There will be one local boutique at the event and they will likely donate more since they will have more sales. This group of moms is trying to raise \$1000 and would like Council to waive the rental fee the recreation building and they will use that towards the \$1000 donation. They will charge an early bird door

admission of \$10 and 100% of that will go to CURE. Councilmember Daniel said one concern she has is the 10% donation and the sellers making 90%, because of that she is not comfortable with waiving fee. Councilmember Scott said because only 10% going to the nonprofit, they can't waive the fee for renting the facility. Councilmember Wendelken suggested a concession since they have a kitchen.

Councilmember Daniel made motion to allow the rental of building at full rate, the motion was withdrawn. No action taken.

**2. Effingham County Recreation Director, Clarence Morgan request to appear before Council to acknowledge and proclaim January 28, 2017 as Josh Reddick Appreciation Day.**

Mr. Morgan said Josh Reddick has done a lot for the county and city and we should say thank you with an appreciation day.

Motion to approve: Councilmember Ricker

Second: Councilmember Scott

Vote by Council: Unanimous

**3. Recommendation for revision to Wrecker Contract.**

Attorney Dickey said he is working on this for the next meeting. Table until January 9, 2017.

Motion to table: Councilmember Dasher

Second: Councilmember Daniel

Vote by Council: Unanimous

**4. Recommendation to award contract for Lower Floridan Wellhouse and Watermain Extension RFP. LI #40.6260.4418**

Brant Lange, with HHNT, said the well house and elevated storage tank were both bid at one time but they will be two different contracts. He said there were not a lot of bidders. The bid for the well house was a little bit over and the storage tank was a little under. There was one company that whose bid sheet was missing so their bid didn't count. Councilmember Ricker asked how familiar Mr. Lange was with these companies; Mr. Lange said he was not that familiar with PINCO. Mrs. Kelly said PINCO has worked for the City before.

Motion to approve: Councilmember Wendelken

Second: Councilmember Daniel

Vote by Council: Unanimous

**5. Recommendation to award contract for Lower Floridan Elevated Storage Tank RFP. LI #40.6260.4419**

Coldwell Tanks, Inc. is the recommended bidder.

Motion to approve: Councilmember Daniel

Second: Councilmember Scott

Vote by Council: Unanimous

**6. Savannah River Utilities requests payment of Pay Request #1 in the amount of \$73,133.10 for 9<sup>th</sup> Street Watermain Extension. LI# 20.6260.4413**

Doug Morgan said Savannah River Utilities have completed everything within the original contract. They came in \$2,700.00 under contract.

Motion to approve: Councilmember Browher

Second: Councilmember Scott

Vote by Council: Unanimous

**7. Savannah River Utilities requests approval of Change Order #1 in the amount of \$9,820.00 for the 9<sup>th</sup> Street Watermain Extension project increasing the total contract to \$93,445.00. LI# 20.6260.4413**

Mrs. Kelly said Council gave a verbal at the last meeting; this change order is for Savannah River Utilities to start the additional work. It is not payment for the work.

Motion to approve: Councilmember Daniel

Second: Councilmember Wendelken

Vote by Council: Unanimous

**8. P. C. Simonton & Associates requests payment of Pay Request #10 in the amount of \$2,100.00 for engineering services for the WWTP Headworks project. LI# 50.7280.4411**

Marcus Sack, said they are not where he would like to be on the project. They are looking to bid late January for the headworks. Kruger came down to work on the MBR system; they came down to show everybody how to use the system. Filters were removed and replaced. Mr. Sack showed Council pictures of the replaced filters. Councilmember Daniel asked if in the future the filters could be cleaned instead of replaced? Mr. Sack said yes. We do need the additional headworks to keep the rags out of the filters. All filters were checked and cleaned.

Motion to approve: Councilmember Daniel

Second: Councilmember Dasher

Vote by Council: Unanimous

**9. Administrative Reports:**

**City Manager** – Mr. Smith passed out a job description for a Firefighter/Maintenance and Repair position, he said his understanding is Council has to approve the job description. Mr. Rahn went over the description. Mrs. Kelly said they are looking for Council's ok to run an ad for the position in Wednesday's newspaper. Attorney Dickey said the job description was written by Wesley Corbitt in 2010. Mr. Smith mentioned that Mrs. Kelly would go to Pooler to look at the Tyler Technology software; he has not gotten a response from the realtor about the house on E Williams Street.

**City Engineer** – Doug Morgan did not have a written report. Councilmember Ricker asked about the project on Richland Ave, Mr. Bowles said the City will be handling the issue there. Council and staff discussed the timing on the traffic lights in front of Kroger. Mrs. Kelly wanted to let Council know that the contractors are being pressured to finish the project and it is problematic.

**Fire Department** – No written report.

**Building/Zoning Dept.** - Mrs. Kelly thanked everyone for their participation on Friday for the employee dinner. She informed Council they were notified there was a sink hole at the driving range that occurred after the hurricane. She showed Council a picture of the hole. There are two separate sinks holes but if it continues, without being fixed it will become one. Mr. Bowles said the drainage pipe will have to be replaced. Staff would like to get Council's input on bidding the project to fix the issue. Attorney Dickey said you can solicit bid, if it is over \$100,000 you will have to bid through advertising, but because it is an emergency you can circumvent. Mayor Lee said he doesn't see anything else they can do, but fix this since it is an emergency.

Councilmember Wendelken asked about the grinder pump, pump out bills. Mrs. Kelly and Mr. Bowles said they did not tell any customers to call a company to pump their grinder pump and contact FEMA to pay the bill.

**Water/Sewer/Public Works** – Mr. Bowles told Council they finally got you two months' worth of reports; he said they started storm debris pickup and finished the Westside and will move over the Eastside.

**Mayor and Council** – Mayor Lee said he spoke to Ann Purcell and DOT plans to close 21 at 95 from Friday night 9:00 PM to 8:00 PM Sunday evening.

**10. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.**

No executive session needed.

**Adjourn:**

Motion to adjourn: Councilmember Browher

Second: Councilmember Ricker

Vote by Council: Unanimous