

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, JANUARY 30, 2017
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
Christi Ricker
James Dasher
Ann Daniel
Paul Wendelken

Councilmembers Absent:

Levi Scott, Jr.

Present:

Wes Smith, City Manager
Raymond Dickey, City Attorney
Ashley Zoller, Minutes, Clerk of Court
Tim Boyles, Public Works Director
Corey Rahn, Fire Chief
Linda Rahn, Finance Director

Absent:

Ken Lee, Mayor

The meeting was called to order at 7:02 P.M. The Invocation was given by Councilmember Daniel and Pledge to the Flag was recited.

In the absence of the Mayor and Mayor Pro-Tem, a motion was made approve Councilmember Ricker as the Mayor Pro-tem for the January 30, 2017 meeting.

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote: Unanimous

Approval of the agenda:

Motion to approve upon adding item 5A for easements for Effingham County Board of Education and 5B for Final Agreement with Southern Electric Railroad.

Motion to approve: Councilmember Daniel
Second: Councilmember Dasher
Vote: Unanimous

Approval of the January 9, 2017 minutes:

Motion to approve: Councilmember Wendelken
Second: Councilmember Daniel
Vote: 4 yes votes, Councilmember Dasher abstained

New Business:

1. Request to Purchase Chloramine Analyzer Replacements from Hach Company in the amount of \$58,774.20. LI #40.6260.4408.

This item was presented by Public Works Director, Tim Bowles. Councilwoman Daniel asked if this was budgeted, in which Mr. Bowles stated that it was. Councilwoman Ricker asked about the mention of a promo code in the paperwork. Mr. Bowles stated the current paperwork was the amount we were quoted with the promo code.

Motion to approve: Councilmember Dasher

Second: Councilmember Ricker

Vote: Unanimous

2. Selection of Insurance and Risk Management Carrier.

This item was presented by City Manager, Wes Smith. This selection is only pertaining to Workers Compensation. The City has currently been with J. Smith Lanier for the previous 5 years. The previous premium for this was \$50,444.00, compared to this year's premium of \$63,631.00. In 2016, the City paid 5x the premium due to the significant number of claims compared from the previous years. GMA did not bid on this.

Councilmember Browher stated that due the number of claims, training should be implemented throughout the City so that the City can reduce its claims this year and in the years to come.

Motion to approve: Councilmember Ricker

Second: Councilmember Daniel

Vote: Unanimous

3. Selection of Health Insurance Carrier.

This item was presented by City Manager, Wes Smith, and by Dewitt Insurance representative, Dwayne Ladner. The premium with Humana has gone from \$57,570.79 to \$64,478.25, Blue Cross Blue Shield is set at \$58,758.00 and AETNA is at \$60,374.00.

Councilmember Wendelken made sure it was clear that if we were to switch from Humana to another carrier, the family deductible would have to be met again per household due to the deductible with Humana.

Motion to approve Humana as the Health Insurance carrier for 2017: Councilmember Wendelken

Second: Councilmember Ricker

Vote: Unanimous

4. Consideration of a New Operating System.

This item was presented by City Manager, Wes Smith, and Tyler Technologies Representative, Blake Reynolds.

There must be an upgrade to the server system and there would have to be an analysis completed by Seimitsu. The amount for the software will be approximately \$156,864.00, with a maintenance amount being \$22,319.00. The current amount budgeted is \$185,000.00; anything over this amount should have a budget amendment.

There will be a utility billing availability of 0.10¢, which will allow 4 attempts to call a citizen. It can be used for late payments, shut off due to non-payment, and water line work, if needed in specified area. This system will also document what happened with each call, whether it was a voicemail, wrong number, customer listened to recording, etc.

There is a website titled "TylerU" for continuing education. Each employee can have their own log-in to this system. This will allow each employee to watch a short video, tutorial, to explain how to do something on the Tyler Technologies software.

With the current software, EmGov, the City is currently charged each time EmGov is contacted with a software issue, even if the issue isn't related to one of our issues.

With Tyler Technology's customer support, there will be a live chat option, a support telephone line, and will have online support.

Per City Attorney, Raymond Dickey, this company is a proprietorship, so there are no other companies that offer what Tyler Technology offers.

There currently will not be any budget amendment due to the possibility of flexibility in the quote provided. Motion to approve is only up to \$185,000.00.

Motion to approve: Councilmember Daniel
Second: Councilmember Browher
Vote: Unanimous

5. AA Shaw, LLC Request Payment for Mitigation of Wetlands for the Installation of a Lower Floridian Well in the amount of \$18,700.00. LI #40.6260.4418

Per City Attorney, Raymond Dickey, this is the normal process and this must be completed to move forward with the developing.

Motion to approve: Councilmember Dasher
Second: Councilmember Wendelken
Vote: Unanimous

5A. Easement for Effingham County Board of Education for Lift Station & Lift Station Site.

Per City Attorney, Raymond Dickey, this will go from the 120-foot easement to the back of the property for the Effingham County Board of Education.

Motion to approve: Councilmember Wendelken
Second: Councilmember Dasher
Vote: Unanimous

5B. Final Agreement for Southern Electric Railroad Company for the Easement & Encroachment Agreement.

Per City Attorney, Raymond Dickey, this easement is a standard agreement. It will go under Highway 21 and under the Railroad.

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote: Unanimous

6. Administrative Reports:

City Manager – Mr. Smith attended the GMA & Effingham Days and it was enjoyed, Councilmember Ricker thanked him. Mr. Smith was asked to be on the Citizen Advisory Committee at Georgia Pacific. Mr. Smith attended the Rotary Club last week. Mr. Smith is currently working on a Human Resources policy and update to present to Council.

Fire Department – No written report.

Water/Sewer/Public Works – No written report.

Finance – Per Mrs. Rahn, the water bills were sent out in the mail today and she is looking forward to moving ahead with Tyler Technologies.

Mayor and Council – Councilmember Wendelken stated that he has had multiple businesses within Fort Howard Square pleased with the Rincon Police Department enforcing the Fire Lane in front of their business. Councilmember Ricker stated that she had attended the DOT meeting and had a good trip to the Capitol. Councilmember Dasher asked what the status of the intersection of Highway 21 and Fort Howard Road; Mr. Bowles stated that the striping of the crosswalk should be done this week and the directional board should be done within the next few days if not completed today.

Public Comments: Citizen, Mr. Bernard Martin asked what could be done with the old Walmart building parking lot, presently known as Fort Howard Square. Mr. Martin stated that the potholes are getting bad again. Mr. Dickey stated that this parking lot is considered Private Property and maybe Ms. Kelly could get in contact with them stating there are public complaints regarding it.

Citizen, Jackie Bitoun, has concerns about making a right turn from Lisa Street on to Highway 21 since the addition of the right turn lane from Lisa Street to Fort Howard Square; she stated that she almost got clipped by another car.

7. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion to Approve: Councilmember Daniel

Second: Councilmember Wendelken

Vote: Unanimous

Motion to return to meeting: Councilmember Ricker

Second: Councilmember Daniel

Vote by Council: Unanimous

8. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Wendelken

Second: Councilmember Ricker

Vote by Council: Unanimous

9. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Browher

Second: Councilmember Ricker

Vote by Council: Unanimous