

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, NOVEMBER 14, 2016
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
Paul Wendelken
James Dasher
Levi Scott, Jr.
Christi Ricker – Arrived 7:17 PM
Ann Daniel

Present:

Ken Lee, Mayor
W.E. Smith, Jr., City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Tim Bowles, Public Works
Phillip Scholl, Police Chief
Corey Rahn, Fire Chief

The meeting was called to order at 7:06 PM. The Invocation was given by Councilmember Browher and the Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve with the noted change the title should not be Rincon City Council Called Meeting: Councilmember Daniel
Second: Councilmember Scott
Vote: Unanimous

Approval of the October 10, 2016 Public Hearing minutes (Tabled at the October 17, 2016 meeting):

Motion to remove from table: Councilmember Scott
Second: Councilmember Daniel
Vote: Unanimous

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote: 4 yes votes, Councilmembers Daniel and Wendelken abstained

Approval of the October 17, 2016 minutes:

Motion to approve with the noted changes City Manager Wes Smith was introduced before the approval of the September 6, 2016 minutes: Councilmember Daniel

Second: Councilmember Dasher

Vote: 5 yes votes, Councilmember Scott abstained

Approval of the October 26, 2016 minutes:

Motion to approve: Councilmember Daniel

Second: Councilmember Dasher

Vote: 5 yes votes, Councilmember Scott abstained

Pastor Lewis, from First Baptist Church thanked Council for helping to make the Country Carnival a success; they raised \$800 for Manna House.

Old Business:

1. Ernest Communities LLC requests approval of the preliminary site plan for the Williamsburg Townhomes. The Property is owned by Ernest Communities LLC and is zoned MXU (Planned Unit Developments) Map# R2440001C00. (Tabled at 10/17/2016 meeting)

Item was left on the table until the next Council meeting.

2. Josh Reddick and Trey Saxon of the Josh Reddick foundation request use of Freedom Park, a Health Department Waiver Letter and Assemblage Letter for the annual Josh Reddick Foundation Concert on January 21, 2017.

Trey Saxon was present; he would like the same fees waived as last year, and would also like a celebratory day for Josh Reddick. Mayor Lee said we can do a proclamation for Josh Reddick. The agenda item should include a temporary alcohol permit letter. A motion was made to approve the assemblage and temporary alcohol permits, waive the fee for the special events permit and waive the \$750 rental and \$300 utilities fees for the use of Freedom Park.

Motion to approve: Councilmember Daniel

Second: Councilmember Scott

Vote by Council: Unanimous

New Business:

1. Christina Williams would like to appear before Council to discuss drainage on Lauren Way.

No action taken. The City needs the easements to the properties. Tim Bowles said we need to get to the drainage pond behind her house and dig a new ditch. Attorney Dickey said he will get with LaMeisha Kelly about the easements.

2. Manna House and First Baptist Church of Rincon requests a Special Events Permit for a Thanksgiving Meal Give Away on Saturday, November 19th.

First Baptist pastor Gary Lewis told Council in the previous year the fed 800 people. This year the cars will go down Lexington instead of Richland Avenue. They are trying to keep as much traffic as possible off Highway 21. Councilmember Scott asked Mr. Bowles if the Rincon Christmas Parade route will be cleared by 1:00 pm, Mr. Bowles said yes. The Rincon Police will be helping with the Thanksgiving Meal exit route until 3:30 pm.

Motion to approve and waive the special events permit fee: Councilmember Daniel
Second: Councilmember Dasher
Vote by Council: Unanimous

Councilmember Browher said he has heard several comments about the Pastors thanking Council in front on their congregation and he wanted to thank them for recognizing the Rincon City Council.

3. HHNT Consulting Engineers requests approval of pay request #7 in the amount of \$4,744.78.00, for engineering services associated with the Lower Floridan Well project. LI# 40.6260.4418

Motion to approve: Councilmember Daniel
Second: Councilmember Ricker
Vote by Council: Unanimous

4. P. C. Simonton requests approval of Pay Request #10 in the amount of \$1,580.00, for engineering services associated with the WWTP Headworks replacement. LI# 50.7280.4411

Motion to approve: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous

5. Preferred Materials, Inc. requests approval of Pay Request #1 in the amount of \$348,816.06, for work completed on the 2016 LMIG project. LI# 10.4430.4421 and 10.4430.4410

Alec Metzger informed Council Preferred Materials is completely done with the project, and the 10% retainage is being held for them to come back and complete minor items. Mayor Lee said we need a post work evaluation and he would like to see this done on all jobs, so we will know who to use in the future. Councilmember Scott said one needs to be done on Y-Delta also. Mr. Metzger said he will provide a letter.

Motion to approve: Councilmember Scott
Second: Councilmember Ricker
Vote by Council: Unanimous

6. Request to approve an Intergovernmental Agreement between Effingham County and City of Rincon for debris removal services related to Hurricane Matthew.

Attorney Dickey, drafted this agreement. The last information he had is that FEMA has not approved any debris removal or monitoring. If they don't approve these Council will have to start from the beginning and put out bids. Attorney Dickey said the County has already approved the intergovernmental agreement and since we already have this in place when it gets approved by FEMA we will only have to issue a notice to proceed to the debris removal and monitoring services.

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: Unanimous

7. Request to approve a Memorandum of Understanding between Effingham County and City of Rincon for debris removal services and monitoring services related to Hurricane Matthew.

Motion to approve: Councilmember Scott
Second: Councilmember Daniel
Vote by Council: Unanimous

8. Request for City of Rincon sponsorship of Lions Club parade, in the amount of \$1000.00. LI# 10.4101.2210

Motion to approve: Councilmember Ricker
Second: Councilmember Scott
Vote by Council: Unanimous

9. Request to execute loan documents for GEFA CWSRF loan.

Mr. Smith told Council this is the 2 million dollar loan to carry out the headworks project. Page 80 of the contract describes the project; page 81 gives you the project budget and page 82 the anticipated schedule. There will be a 1.89% interest rate and 239 payments. Attorney Dickey said the general fund will be used as collateral.

Motion to approve: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous

10. Request to accept the following drainage easements for the Stokes Avenue Drainage project:

- 4577 square feet owned by Jimmie Gerido and Albertha Gerido, located at 105 Stokes Ave (Map# R213-0037);
- 692 square feet owned by Jimmie Gerido, located at 806 West 8th Street (Map# R213-0040);
- 1,826 square feet owned by Joseph Bowers, located at 201 Stokes Ave (Map# R213-0038);
- 2,991 square feet owned by William Frazier, Jr. and Eliza Frazier (parcel B), located at 808 West 9th Street (Map# R213-0036);
- 4,670 square feet owned by William Frazier, Jr. and Eliza Frazier (parcel A), located at 808 West 9th Street (Map# R213-0035); and
- 4,720 square feet owned by Jimmie Gerido and Albertha Gerido, located at 806 West 8th Street (Map# R213-0039).

Mr. Bowles said he has been working on these easements for a while and this will help with drainage from West 9th Street all the way down to Stokes Avenue. The easements will go behind the properties.

Motion to approve: Councilmember Browher

Second: Councilmember Scott

Vote by Council: Unanimous

11. Request to approve Budget Amendment 2016-12 for the purchase of water meters and the authorization for Public Utilities to proceed with purchase of water meters.

Mr. Bowles said this budget amendment is to move \$40,000 from miscellaneous water lines to purchase meter registers only. Councilmember Scott asked why we can't approve this to come out of impact fees. Mr. Smith said by the time next summer comes around he will be able to use the impact fees budget. The purchase is needed to stay in line with conservation plan. Councilmember Scott asked MR. Bowles if he has a tracking system. Mr. Bowles said yes he using a spreadsheet.

Motion to approve: Councilmember Ricker

Second: Councilmember Daniel

Vote by Council: Unanimous

12. Request to purchase two replacement pumps for the East Towne Park lift station in the amount of \$24,845.00. LI #50.7270.4404

Mr. Bowles said he received two quotes and would like to order the Homa pumps, the other is too expensive.

Motion to approve: Councilmember Ricker
Second: Councilmember Dasher
Vote by Council: Unanimous

Deborah Lanier, Giles Avenue, asked Council if they will do away with the grinder pumps. Yes, the design is already done, and we need the grant money. If the City is approved for the CDBG grant it could be the end of next year.

13. Administrative Reports:

City Manager – Mr. Smith told Council he went Macon to talk about golf course and will be going to Atlanta on December 5th for training; Mr. Bowles' trucks will be delayed in delivery.

City Engineer – Mr. Metzger said he had a pre-construction meeting with Y-Delta; the 9th Street water extension project is wrapping up; Kroger is completing the Hwy 21 project and will be completed by 1st of December; The LMIG road paving project has wrapped up. Councilmember Browner asked when would Fort Howard Road be complete, Mr. Metzger said it will be done within the next month.

Chief of Police – Chief Scholl said his department is at full operating capacity; traffic officer is in full force; the detectives are hard at it. They have started participating in a government project for 3 months and have received a trailer and will receive to boom lights (will not be renting anymore). All of this is free of charge with the exception of shipping. Councilmember Dasher wanted to know if the house on Williams Street had a hole in the roof from the storm; Mr. Bowles said there was no damage.

Fire Department – Chief Rahn said on Friday morning before 8:00 a.m. there was an overturned vehicle with injury, a truck got t-boned at the light in front of Kroger. The ladder truck swivel came in and the truck is back in service; engine 10 still has electrical issues. Chief Rahn said the street parking needs to be addressed; he is having trouble moving apparatus because of the vehicles parking on the street. Attorney Dickey if they are parking on the road that is a hazard.

Water/Sewer/Public Works – Mr. Bowles said they have started putting up Christmas lights and getting ready for the parade. The surplus went to the auction and made a total of \$9,800.00.

Mayor and Council – Councilmember Scott said we need to look at Waste Management contract and the Ordinance and start enforcing how long people are leaving the trash containers out on the street. Also, Waste Management needs to pick up containers that they drop in the street.

14. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Ricker
Second: Councilmember Dasher
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Scott
Second: Councilmember Ricker
Vote by Council: Unanimous

15. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Ricker
Second: Councilmember Dasher
Vote by Council: Unanimous

16. Take any action that is needed on the items from executive session.

Deny anti-litem notice on accident claim for personal injury of Carol Hall and Kelvin Andrews.

Authorize payment of auto damage in the amount of \$1,323.99 to Joseph Altavilla and Harold's Body Shop and a general release of damage claims.

Adjourn:

Motion to adjourn: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous