

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2016
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
Paul Wendelken
James Dasher
Levi Scott, Jr. (via phone)
Christi Ricker
Ann Daniel

Present:

Ken Lee, Mayor
Wanda Simmons, Interim City Manager
Raymond Dickey, City Attorney
LaMeisha Kelly, City Planner
Tim Bowles, Public Works
Corey Rahn, Fire Chief
Ashley Zoller, Minutes

The meeting was called to order at 7:10 PM. The invocation was give by Councilmember Daniel and the Pledge to the Flag was recited.

Approval of the agenda with the following addition of new business item 6A, Request to approve BRW Construction Membrane cleaning at the WWTP for the amount of \$9,515.00. LI# 50.7280.2202

Motion to approve: Councilmember Daniel
Second: Councilmember Browher
Vote: Unanimous

Approval of the August 18, 2016 minutes:

Motion to approve: Councilmember Dasher
Second: Councilmember Ricker
Vote: 5 to1, Councilmember Scott abstained

Approval of the August 22, 2016 minutes:

Motion to approve: Councilmember Daniel
Second: Councilmember Ricker
Vote: Unanimous

Approval of the August 25, 2016 minutes:

Motion to approve: Councilmember Ricker
Second: Councilmember Daniel
Vote: Unanimous

Old Business:

1. Ernest Communities LLC requests approval of the preliminary site plan for the Williamsburg Townhomes. The Property is owned by Ernest Communities LLC and is zoned MXU (Planned Unit Developments) Map# R2440001C00. (Tabled at 8/22/2016 meeting)

Vote to remove from table: Councilmember Daniel
Second: Councilmember Dasher
Vote by Council: Unanimous

Table item until the next Council Meeting on September 26th. Council agreed to hold a workshop on September 19th, at 7:00 PM in Council Chambers to discuss.

Motion to table: Councilmember Ricker
Second: Councilmember Daniel
Vote by Council: Unanimous

New Business:

1. Presentation of the 2015 audit from Caines, Hodges and Company, PC.

Donald Caines spoke on his report that was submitted. He informed Council that he is available for questioning at any time.

Motion to approve: Councilmember Daniel
Second: Councilmember Wendelken
Vote by Council: Unanimous

2. Vote on the second reading of an ordinance to annex the following properties:

04630007	Williard J. Arnsdorff	139 Ackerman Rd	1.6 acres
04630018F	Effingham County BOE	0 Fort Howard Rd	10.68 acres
04630018	Effingham County BOE	0 Fort Howard Rd	29.23 acres
04630008	Steve and Joyce Cross	275 Ackerman Rd	1.6 acres
04630003	Steven Louis Arnsdorff	0 Ackerman Rd	1.25 acres
04630002	Steven Louis Arnsdorff	0 Ackerman Rd	1.54 acres
04630011	David and Catherine Proctor	301 Ackerman Rd	1.39 acres
04630012	Mary Macdonald	0 Ackerman Rd	6.61 acres

Motion to approve: Councilmember Ricker
Second: Councilmember Daniel
Vote by Council: Unanimous

3. Request that City Council accepts the annexation petition from Ameris Bank for property located at 5799 Hwy 21, for a total of 1.2 acres.

Motion to approve: Councilmember Ricker
Second: Councilmember Dasher
Vote by Council: Unanimous

4. Request to renew 12 month subscription with Spatial Engineering for RightSpot digital database, in the amount of \$4,800.00. LI# 10.4320.3321

Mrs. Kelly presented the digital software to City Council.

Motion to approve: Councilmember Ricker
Second: Councilmember Daniel
Vote by Council: Unanimous

5. Retail Strategies, LLC requests payment in the amount of \$25,000 for second year of contract. LI# 10.4101.2231

The City Attorney needs to review this contract. Item tabled until the September 26th Council meeting.

Motion to table: Councilmember Dasher
Second: Councilmember Ricker
Vote by Council: Unanimous

6. Approval of meter reading equipment upgrade.

Tim Bowles told Council this is a drive by unit, it will be able to do more readings and will be compatible with our current software. The one unit will be purchased through Delta Municipal Supply in the amount of \$7,500.00. LI #50.7270.2202

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: Unanimous

6A. Request to approve WBR Construction Membrane cleaning at the WWTP for the amount of \$9,515. LI# 50.7280.2202

Marcus Saks informed Council this will be a two day project and Kruger, Inc will perform the cleaning.

Motion to approve: Councilmember Daniel
Second: Council Dasher
Vote by Council: Unanimous

7. Administrative Reports:

City Manager – Mrs. Simmons submitted a written report and was available for questions.

Fire Department – A written report was submitted. Councilmember Daniel requested the fire hydrant on Hardy Road be checked.

Building/Zoning Dept. – Mrs. Kelly reminded Council about the workshop set for September 19; there will be a budget amendment on the September 26 for the Fort Howard Road project. There was a meeting with DOT about the drop off on Ft Howard Road where the cones are, this will need to be re-surveyed.

Water/Sewer/Public Works – A written report was submitted and Mr. Bowles was available for questions.

Mayor and Council – Council discussed HHNT, they haven't had an update on the project; the problems with EmGov software bills, there is a 38 page report with incorrect billing, the problems are with finance, utility billing, accounts payable, and building & zoning the best option is to switch companies. There is a demo setup for September 20th with Tyler Technologies, which would interface with the Police Department & Municipal Court.

8. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion to approve: Councilmember Ricker
Second: Councilmember Daniel
Vote by Council: Unanimous

Upon motion to approve executive session and turning off of the recorder, Mr. Bernard Martin approached to podium to address Mayor and City Council. He stated that he understood there was to be a decision made in Executive Session about the City Manager position. He wanted to make it known to Mayor and City Council that Mrs. Wanda Simmons is an asset to the City of Rincon and knows the city well. Council proceeded to executive session.

Motion to return to meeting: Councilmember Ricker
Second: Councilmember Dasher
Vote by Council: Unanimous

9. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Ricker
Second: Councilmember Daniel
Vote by Council: Unanimous

10. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: Unanimous