



**CITY OF RINCON
OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, JULY 23, 2018
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
Levi Scott, Jr. – Arrived at 7:26 PM
Paul Wendelken
James Dasher

Councilmember Absent:

Ann Daniel
Kevin Exley

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Jose Ramirez, Interim Police Chief
LaMeisha Hunter Kelly, City Planner
Mike Osborne, Recreation Director
Tim Bowles, Public Works Director

The meeting was called to order at 7:08 PM. Mayor Lee informed the audience that any official business that requires a vote cannot be conducted because at this time there is no quorum, Councilmember Scott will be in shortly. The Invocation was given by Mayor Lee and the Pledge to the Flag was recited.

Administrative reports were discussed first.

Approval of the agenda: with the removal of item one

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

Approval of the July 2, 2018 minutes:

Motion to approve: Councilmember Browher

Second: Councilmember Wendelken

Vote by Council: Unanimous

Approval of the July 12, 2018 minutes:

Motion to approve: Councilmember Dasher

Second: Councilmember Scott

Vote by Council: 3 yes votes, Council Browher abstained

New Business

1. Stephanie Wilkins request to appear before Council to discuss reimbursement due to water usage.

No action taken. The City Manager resolved this issue with the resident.

2. Request to pay J. Smith Lanier \$33,274.00 for Worker's Compensation Insurance for policy period 2017.

Mrs. Kelly said this is the true up, and after looking over the audit it may have been in the City's favor.

Motion to approve: Councilmember Wendelken

Second: Councilmember Scott

Councilmember Wendelken asked do we need to do a budget amendment, Mrs. Kelly said if one is needed we can do one.

Vote by Council: Unanimous

3. Request to bid out striping contract for street safety improvements required for the new Rincon Elementary School.

Mrs. Kelly said staff had a meeting with Slade Helmy representing the Board of Education; there are street improvements that need to be done. This is not a project that the City had budgeted. The BOE has already committed to purchasing the flashing signs and Tim Bowles said he estimates it will be around \$10,000 for the work requested, including striping for the cross walk. Council asked who has done this work before for the other schools, Mr. Helmy said it varies who does the striping, DOT or the County does it on county roads. Until he got in contact with Mrs. Kelly he was not sure what signs would be needed. Mr. Helmy asked if the City could participate and do the striping, handle the bidding of signs and administration. The City could have the work done and send the invoice to the BOE. Attorney Dickey said he doesn't see how it could be sent to bid, because

open house and school starts next week. With the presence of police they will have to make do. Mr. Bowles said he will have to order the signs, Councilmember Scott asked about the turn around. Mr. Bowles said it will be two weeks. Councilmember Browher said we may need to have extra heavy presence of police, Attorney Dickey said they will not be able to do enforcement because of state laws you have to have the signage first. There was talk about using the signs from the old school but that will be an alternative school and the signage will need stay because of the use. Mayor Lee said he doesn't want the City to look bad because this was not done and we are just becoming aware of it. There is no problem with the City doing what is requested but getting it done quickly is going to be a problem for anyone. Councilmember Wendelken said we just don't have time to bid this project; we will pick a couple of companies and get prices. Attorney Dickey said if it is under \$100,000 it doesn't have to bid but the City policy requires to do so unless Council deems it an emergency and this is an emergency. Mr. Bowles said he will contact some contractors. There was question about how to do this, Attorney Dickey said Council can do an intergovernmental agreement for reimbursement. Mrs. Kelly asked does Council want staff to get the numbers, then get the agreement and start or get quotes and hit the ground running. Council said get the numbers share them with the BOE, if they are in agreement start the work.

The motion was to approve overseeing the stripping contract and signage for street safety improvement required for the new Rincon Elementary School with the cost of the project to be submitted to the Board of Education for reimbursement to the City of Rincon.

Motion to approve: Councilmember Wendelken
Second: Councilmember Scott
Vote by Council: Unanimous

4. Request for the acceptance of the following annexation petitions:

- **1 acre located off of Hwy 21 S; property is owned by Melanie L. Rahn (Map# 04300022);**
- **1 acre located off of Hwy 21 S; property is owned by Melanie L. Rahn (Map# 04300020);**
- **1.25 acres located at 3512 Hwy 21 S; property is owned by Mark and Annette Bryant (Map# 04300025); and**
- **1 acre located at 3510 Hwy 21 S; property is owned by William Bohannon, Jr, Jack Bohannon, and Richard Bohannon.**

Attorney Dickey said this is the acceptance of a petition; the public hearing will be at a later meeting.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Mayor Lee acknowledged Scout Jonathan Price from Troop 233. Scout Price was in attendance working on citizenship and community merit badge.

5. Administrative Reports:

City Manager – Mr. Klimm said he has continued to meet with department heads and toured the fire district, recreation, and the golf course; he will meet with police tomorrow; he met with Mr. Burns from the Coastal Regional Commission, Ron Wallace from Seimitsu about IT, and the IDA; he conducted his first exit interview with Officer Cross; there will be a staff meeting every two weeks; at the upcoming meeting the discussion will be about the website, energy audit, evaluation process, phone system and ethics training; Also an ad was placed on Government Finance Officers Association and he has joined Georgia Government Finance Officers Association; also he is working on possibilities for a finance officer.

Chief of Police – Interim Chief Ramirez said they are getting ready for the school year and there will be two schools system operating in our district, one will be an alternative school; there will be an officer at Rincon Elementary, that role will require them to direct more traffic and the sheriff will to provide any assistance; also he is doing a backpack giveaway; one vacancy has been filled, and he is looking at two candidates to fill another one; Sergeant Murell and Sergeant Thompson have completed level one management; he would like to do a community survey using survey monkey.

Councilmember Wendelken mentioned we didn't have anyone directing traffic at Rincon Elementary, Chief Ramirez said no we didn't it was only from time to time. Mrs. Kelly asked in terms of buses how do you all for see that traffic being handled, Chief Ramirez said the parking lot is designed not to have buses back up on Fort Howard Road. There was discussion on the buses making a right or left turns and weathers buses should go before the car riders. Chief Ramirez said there will be two officers there and they will do an assessment of the situation.

At this time Councilmember Scott arrived and the meeting commenced with new business item number one.

Building/Zoning Dept. – Mrs. Kelly said there will be a full agenda for Planning and Zoning; she and Mike Osborne had preliminary discussion about Oktoberfest, they will have a rough plan by Monday.

Recreation Dept. – Mr. Osborne said they are busy with registration; the new water fountain came in; Councilmember Browher told Mr. Osborne if he hasn't heard from the person that is fixing the Rocket by Thursday he suggests giving him a call to touch base.

Water/Sewer/Public Works – Mr. Bowles said the inmate crew is back to work, Councilmember Browher said he has seen them working pretty hard; Councilmember Browher said people have noticed the new City limits sign and the look good, Mr. Bowles

did mention said they haven't gotten the Josh Reddick sign yet; Councilmember Wendelken asked if Mr. Bowles can he get someone to run the sweeper, he said he will get someone to do it, but it is very difficult machine to work.

Mayor and Council – Councilmember Browher asked about Plantation Drive, Attorney Dickey said the deed is done and we need Mr. Macomber to sign.

6. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Browher

Second: Councilmember Scott

Vote by Council: Unanimous

Motion to return to meeting: Councilmember Scott

Second: Councilmember Browher

Vote by Council: Unanimous

7. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Scott

Second: Councilmember Dasher

Vote by Council: Unanimous

8. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Scott

Second: Councilmember Dasher

Vote by Council: Unanimous