



**CITY OF RINCON  
OFFICIAL MINUTES  
RINCON CITY COUNCIL MEETING  
MONDAY, NOVEMBER 26, 2018  
COUNCIL CHAMBERS  
107 W. 17<sup>TH</sup> STREET  
7:00 PM**

**Councilmembers Present:**

Levi Scott, Jr.  
Paul Wendelken  
Reese Browher  
James Dasher  
Ann Daniel  
Kevin Exley

**Present:**

Ken Lee, Mayor  
John Klimm, City Manager  
Raymond Dickey, City Attorney  
Dulcia King, City Clerk  
Pete Smith, Asst. Fire Chief  
LaMeisha Hunter Kelly, City Planner  
Mike Osborne, Recreation Director  
Tim Bowles, Public Works Director

The meeting was called to at 7:03 PM. The Invocation was given by Councilmember Daniel and the Pledge to the Flag was recited.

Mayor Lee welcomed two Boy Scouts who were in attendance to receive their citizenship and community badge.

**Approval of the agenda:**

Motion to approve: Councilmember Daniel  
Second: Councilmember Scott  
Vote by Council: Unanimous

**Approval of the November 13, 2018 minutes with the correction of three grammatical errors:**

Motion to approve: Councilmember Daniel

Second: Councilmember Wendelken

Vote by Council: 5 yes votes Councilmember Scott abstained

**New Business**

**1. Public Hearing for the Comprehensive Plan to brief the community on the process used to develop the Comprehensive Plan, opportunities for public participation in development of the plan, and to obtain input on the proposed planning process.**

Mrs. Kelly said they have officially kicked off the process. They will start out by having a steering committee and stakeholder group kickoff event. Then they will have workshops to go over the vision statements, community goals and policies. Mrs. Kelly said even though this is a joint comprehension plan there will be workshops just for the City of Rincon, there will also be workshops with the stakeholder group. The stakeholder group will need to be identified, she asked Council to keep in mind any people that they think would be interested. There are some elements that will be have to focused on, broadband will be one element, capital improvement, economic impact, land use, transportation, and last a housing element. The last part of the process will be, once the comments have been made and feedback giving, the Coastal Regional Commission will gather all the documents and submit it to Council to review, they will report their findings and submit the documents to DCA for approval. Councilmember Daniel asked if stakeholder group will be split out into committees, Mrs. Kelly said no there will be one group. Councilmember Daniel asked about the criteria for a stakeholder, Mrs. Kelly said she will come up with a list. The plan is due October 2019.

**2. Preferred Materials, Inc. requests approval of Pay Request #1 in the amount of \$233,533.80, for the 2018 LMIG project (Phase 2 of Carolina Ave paving). LI# 320.4100.541416 and #100.4100.541246**

Alec Metzger, said this is the first pay request. They basically did all of the work. The only thing left to do is a couple of final punch list items and the final stripping.

Motion to approve: Councilmember Scott

Second: Councilmember Exley

Mr. Metzger said he will have the report card for this project at the next regular meeting.

Vote by Council: Unanimous

**3. Revision of City Manager' existing contract to include the GMA 457b Retirement Plan.**

Attorney Dickey said section 9, retirement benefits says the City will fund a 401k defined contribution plan through GMA or ICMA. Attorney Dickey said the language needs to be changed, to say “or” the GMA 457b retirement plan, as an option. There was discussion and the language will read and/or.

Motion to approve: Councilmember Browher  
Second: Councilmember Scott

Attorney Dickey said the contract restricted the City Manager to a 401k, now it will read “and/or” the GMA 457b defined contribution plan.

Vote by Council: Unanimous

#### **4. Administrative Reports:**

**City Manager** – Mr. Klimm said the ads will run for Golf Course RFEI, in the savannah paper and Effingham Herald; he submitted copies of 2019 proposed budget, the budget hearings will be on December 3<sup>rd</sup> and 10<sup>th</sup>; we continue to wait for health insurance options, there will be a 16.8% increase with Humana.

**Building/Zoning Dept.** – Councilmember Dasher asked what the requirements for open records are, because someone called asking about clarification on zoning and was told they needed an open records request. Mrs. Kelly said she knows of one incident but they asked for more than zoning, they asked for owner information and would need to do an open records request for that.

Recreation Dept. – Mr. Osborne said the 12 and under finished 2<sup>nd</sup> in district football; 12 and under soccer finished 2<sup>nd</sup> as well; basketball pre-season starts Friday and the regular season starts January 2<sup>nd</sup>.

**Mayor and Council** – Patrick Kirkland gave an update on the Rhythm and Food Truck Festival. He said he thinks the festival was well received. We spent \$15,770.00 and brought in \$9,432.90, we had a loss of \$6,337.79. With this being the first one he counts it as a success, roughly 1,400 came through the gate. If this is done next year he would like to move the date and try not to conflict with some of the other events.

Councilmember Dasher asked Mr. Klimm about an email that he had sent about a request for the letter of recommendation from GIRP. Mr. Klimm said the email was sent out to Council and at least one Councilmember wanted a presentation. Councilmember Dasher said GIRP is doing the industrial development on the north end of the City and they want a letter that says we are excited they are coming and wants them to be a part of Rincon. Mayor Lee said he encourages any business that could be a good thing for Rincon and its residents but he is a little worried about endorsing a project that could potentially have some surprises. Councilmember Daniel asked how much do we know right now, she would like to know a little more about it. Councilmember Exley asked did they need the letter for a loan, Councilmember Dasher said he will ask them to come in to present. Councilmember

Browher said we don't have to commit just say we are behind something that will help our area and our City develop and grow economically, but it will be nice to know something about it. Councilmember Dasher said we are not approving anything just saying we are excited to have industrial growth coming into the area. Councilmember Scott said if we send any kind of letter we need to know something about the project.

Councilmember Browher asked about Plantation Drive, Mrs. Kelly said she got an email from one of the attorney's today. She emailed them back and is waiting on a response.

**5. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.**

No executive session

**Adjourn:**

Motion to adjourn: Councilmember Daniel

Second: Councilmember Scott

Vote by Council: Unanimous