

SITE PLAN REVIEW APPLICATION

CITY OF RINCON
 Planning & Development Department
 302 S Columbia Avenue
 Rincon, GA 31326
 P: 912-826-5996 F: 912-826-2083
 www.cityofrincon.com



PROPERTY INFORMATION

Location Address: _____ Parcel #: _____

Zoning District: _____ Existing Land Use: _____

Net Property Acreage (minus wetlands): _____ Gross Property Acreage: _____

APPLICANT INFORMATION

Applicant Name: _____ Phone: _____

Business Name: _____ Email: _____

Mailing Address: _____

City: _____ State: _____

Zip Code: _____

Applicant is (check one): the property owner Not the Property Owner (attach the Property Owner's Authorization)

OWNER INFORMATION

Owner Name: _____ Phone: _____

Business Name: _____ Email: _____

Mailing Address: _____

City: _____ State: _____

Zip Code: _____

PROJECT SUMMARY/SCOPE OF WORK (to include square footage and use)

Applicant’s Certification: I hereby certify that the information contained in and attached to this application is true and correct.

Signature of Applicant	Date	Notarized
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SUBMITTAL REQUIREMENTS

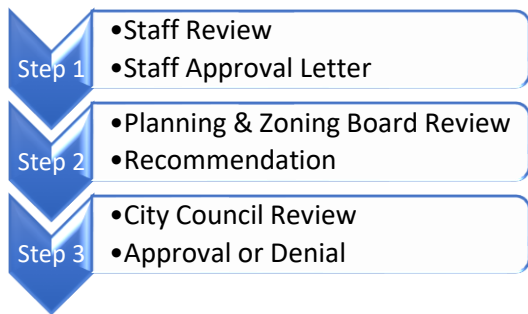
- Site Plans
 - 1 complete set of civil plans, including but not limited to soil & erosion control, drainage, utilities, landscaping, and lighting)
 - 1 digital set of plans
 - 1 – 11 X 17 set of plans
- Land Development Permit (can be submitted after Board Approval)
- Campaign Contribution/Gift Disclosure form

SITE PLAN APPLICATION FEES

\$750.00, plus \$100.00 per acre*
 *Includes initial engineering fees. Additional fees will be incurred if multiple reviews are required, a project is tabled and/or additional meetings required.

Note: Incomplete applications will not be processed.

PROCESS



Office Use Only:

Application #: _____	P&Z Meeting: _____
Date Received: _____	Council Meeting: _____