



**OFFICIAL MINUTES  
RINCON CITY COUNCIL MEETING  
MONDAY, JANUARY 11, 2021  
COUNCIL CHAMBERS  
107 W. 17<sup>TH</sup> STREET  
7:00 PM**

**Councilmember Present:**

Reese Browher  
Ann Daniel  
Patrick Kirkland  
W. Frederick Long  
Levi Scott, Jr. – Arrived at 7:03PM

**Present:**

Ken Lee, Mayor  
John Klimm, City Manager  
Raymond Dickey, City Attorney  
Dulcia King, City Clerk  
Daniel Thompson, Police Lieutenant  
Corey Rahn, Fire Chief  
Jason Stewart, City Planner  
Monica Woods, Finance Director  
Tim Bowles, Public Works Director

The meeting was called to order at 7:02PM. The invocation was given by Mayor Lee and the Pledge to the Flag was recited.

**Approval of the agenda:**

Motion to approve: Councilmember Daniel  
Second: Councilmember Long  
Vote by Council: Unanimous

**Approval of the December 14, 2020 minutes:**

Motion to approve: Councilmember Long  
Second: Councilmember Kirkland  
Vote by Council: Daniel Abstained

### **Public Hearing:**

**A petition has been filed by Scott Martin to rezone .46 acres located at 213 Richland Avenue from OC (Office Commercial) to R4 (Single Family Residential); the property is owned by Devoe Carolyn Ronnell Et Al. (Map and Parcel # R2070068)**

*Turn meeting over to public hearing officer, Raymond Dickey:*

Open public hearing: 7:05 PM

Attorney Dickey asked was the property properly marked, ads placed in the legal organ and required notices to nearby residents gone out, Mr. Stewart said yes. Scott Martin 107 Mallard Xing was present. Mr. Martin said he is turning the lot into a single family residential, this is the same thing he did to the lot next door. The Planning and Zoning board recommended approval. Resident James Lockhart, 207 E 7<sup>th</sup> St asked will it be a single family home, Mr. Martin said yes. Attorney Dickey explained that a hearing was scheduled for R6 for this property but that was in error. Mr. Martin said he did not realize that he put down the wrong zoning. Mrs. Susan Lockhart said she doesn't want another duplex in the area, the vehicles at the current duplex are tearing up the roads, someone has a 18 wheeler.

Close public hearing: 7:09PM

*Turn the meeting back over to Mayor Lee.*

**Vote on a petition filed by Scott Martin to rezone .46 acres located at 213 Richland Avenue from OC (Office Commercial) to R4 (Single Family Residential); the property is owned by Devoe Carolyn Ronnell Et Al. (Map and Parcel # R2070068)**

Motion to approve: Councilmember Scott  
Second: Councilmember Daniel  
Vote by Council: Unanimous

Lieutenant Thompson, presented awards of recognition to Officer DeVonte Boddie, Rookie of the Year; Office Darrien Vance, Officer of the Year; and Corporal Kurtis Smith, Chief Exemplary Service Award. Mayor Lee stated we are really proud of our department.

### **New Business:**

**1. RB Baker Construction requests approval of Pay Request #1 in the amount of \$94,287.20 for the 2020 LMIG project (Phase 2 of Lexington Ave).  
LI# 320.4100.541416 and #100.4100.541246**

Alec Metzger, with EMC Engineering was present. Mr. Metzger said they have looked it over and recommends approval. The project should be wrapping up by Friday and the road will be open shortly after that.

Motion to approve: Councilmember Daniel  
Second: Councilmember Browher  
Vote by Council: Unanimous

**2. Request to contract with Associates in Local Government Assistance, Inc. (ALGA) for grant administration for 2021 Community Development Block Grant.**

Jason Stewart said this has to do with the CDBG grant. The applicants were scored for the procedures guidelines set by DCA. Mayor Lee said we have used these people before, but the company Kimistry Solutions seemed to be a little less, Mr. Stewart said they did not seem to be readily available as ALGA.

Motion to approve: Councilmember Scott  
Second: Councilmember Long  
Vote by Council: Unanimous

**3. Request approval for EMC Engineering Services to provide engineering service for the 2021 Community Development Block Grant.**

Mr. Stewart said this is for the engineering part of the grant, the applicants were scored and staff recommends EMC.

Motion to approve: Councilmember Daniel  
Second: Councilmember Scott  
Vote by Council: Unanimous

**4. Request approval to accept a \$2,500.00 donation from the Georgia Ports Authority.**

Lieutenant Thompson said the Police Department has received a donation from Georgia Ports Authority and would like for Council to allow them to accept it.

Motion to approve: Councilmember Scott  
Second: Councilmember Long

There was discussion on the shooting range clean up, Lieutenant said we will probably have to get EPA involved to remove the lead. Councilmember Scott asked Mr. Klimm to look into this.

Vote by Council: Unanimous

**5. Motion to set the qualifying period for the special election to fill the vacated seat of Councilmember James Dasher. Said dates shall be February 8, 2021, from 8:30 AM until 4:30 PM, February 9, 2021, from 8:30 AM until 4:30 PM, and February 10, from 8:30 AM until 2:00 PM.**

Attorney Dickey said this item is also supposed to read the setting of the election date for March 16. A motion was made to approve the qualifying period and set the election date for Tuesday March 16, 2021.

Motion to approve: Councilmember Browher  
Second: Councilmember Daniel  
Vote by Council: Unanimous

#### **6. Request approval to set the Qualifying Fees for the 2021 Municipal Election.**

This is to set the fees for the March 19, 2012 and November 2, 2021 elections. The fees are \$90.00 for Councilmember and \$120.00 Mayor.

Motion to approve: Councilmember Daniel  
Second: Councilmember Scott  
Vote by Council: Unanimous

#### **7. Appointment of the Mayor Pro Tem for 2021.**

Councilmember Kirkland was nominated by Councilmember Daniel.

Motion to approve: Councilmember Daniel  
Second: Councilmember Scott  
Vote by Council: Unanimous

#### **8. Administrative Reports:**

**City Manager** – Mr. Klimm said he has provided Council with the TSPLOST list and would like to have a workshop to discuss the implementation, it would be 1.2 Million per year; Mr. Klimm informed Council that the Health Department is facing a challenge, with answering the phones from people that want to get the COVID vaccine and tomorrow some City employees will go over and help them out. Mayor Lee thanked Mr. Klimm for that. Mayor Lee said he contacted Cindy Grovenstein and she is very appreciative of the help; lastly Mr. Klimm informed Council that Cities United Summit is on the 24<sup>th</sup> of January.

Scott Martin said after the snow we had years ago the roads have started cracking really bad, when we redo these roads can we make them better, Mr. Bowles said anytime we redo a street we go down to the base.

Mayor Lee asked about a letter sent to the developer of the Ackerman Road, Mr. Klimm said the letter was sent. There were concerns about traffic, impact to schools and impact of the growth. Councilmember Browher asked how many people are going to the Health Department, Mr. Klimm said three and we will be covered at City Hall. Matthew Spaccarelli said the Health Department has stopped taking appointments by phone. He said someone was passing out this information at the health department and it is on their website. Councilmember Browher said he doesn't mind picking up the slack but they need help from some other sources also.

**Mayor and Council** – Councilmember Kirkland asked about operating hours for the Bistro, Mr. Klimm said they do not have set hours yet, we are running a restaurant to make money not lose money. Councilmember Kirkland encourage them to get some type of set hours.

**9. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.**

No executive session.

**Adjourn:**

Motion: Councilmember Scott  
Second: Councilmember Daniel  
Vote by Council: Unanimous