



**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, APRIL 13, 2020
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
James Dasher
Patrick Kirkland
Levi Scott, Jr.
Ann Daniel

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Jonathan Murrell, Interim Police Chief
LaMeisha Hunter Kelly, City Planner
Mike Osborne, Recreation Director
Tim Bowles, Public Works Director
Derrick Cowart, Finance Director

The meeting was called to order at 7:04 PM. The Invocation was given by Mayor Lee and the Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Approval of the March 9, 2020 minutes with the correction of two grammatical errors.

Motion to approve: Councilmember Daniel
Second: Councilmember Browher

Vote by Council: Unanimous

Approval of the March 16, 2020 minutes:

Motion to approve: Councilmember Dasher

Second: Councilmember Scott

Vote by Council: Unanimous

Approval of the March 27, 2020 minutes:

Motion to approve: Councilmember Daniel

Second: Councilmember Dasher

Vote by Council: 4 yes votes, Councilmember Kirkland abstained

Approval of the March 30, 2020 minutes:

Motion to approve: Councilmember Browher

Second: Councilmember Dasher

Vote by Council: Unanimous

New Business:

1. Approval of the FY2018 Audit by Caines Hodges & Company, PC.

Matthew Caines said the letter includes mostly technical stuff that they are required to communicate at the end of the audit. The letter states the financials were audited, there were no new accounting policies, the disclosure notes were included, adjusting entries were included, there was no disagreement with management and the summaries of internal control findings were included.

Mr. Cowart said he provided a management correction plan, some have been addressed and some will be addressed by April 30th. There is one item that he needs to get with the City Attorney about to see how to address, other than that it is heading in the right direction and we will be ready for the 2019 audit by mid May.

Motion to approve: Councilmember Dasher

Second: Councilmember Browher

Councilmember Browher said he appreciates staff working together to finally get this wrapped up.

Vote by Council: Unanimous

2. Y-Delta requests approval of Pay Request #1 in the amount of \$211,464.92 for the 9th Street Lift Station upgrade project. LI# 506.4325.541202

Mr. Bowles and Alec Metzger, with EMC Engineering were both present on the phone. Mr. Bowles said it has been completed and is running like a champ. Mayor Lee asked is this a onetime payment and it is done, Alec Metzger said yes. A motion was made to approve the payment and include the warranty period which will begin immediately.

Motion to approve: Councilmember Scott
Second: Councilmember Daniel
Vote by Council: Unanimous

3. Y-Delta requests approval of Pay Request #4 in the amount of \$24,386.51 for the 7th Street Utility Improvements project. LI# 320.4325.541204 and #320.4440.541425

Mr. Metzger said they have checked the work and recommends approval. The pump station is operational, they are laying gravity sewer and tying in the residents. Mayor Lee asked what caused the delay; Mr. Metzger said mostly utility relocations and Georgia Power not getting power to the site. Councilmember Scott asked what was going on with pumping we are still pumping clear water; Mr. Metzger said as they are laying gravity they have to install well points that pumps down the ground water enough so they can install manholes and lines. Councilmember Scott said he has had complaints about the water running in peoples yards, Mr. Metzger said he should have complete date soon.

Mrs. Kelly said the delay was mainly Windstream and they caused almost a six month delay. She has discussed with Winstream about the additional cost and will send them a bill.

Motion to approve: Councilmember Daniel
Second: Councilmember Kirkland
Vote by Council: Unanimous

4. Approval to cancel the April 27, 2020 regular schedule Rincon City Council Meeting.

Motion to approve: Councilmember Scott
Second: Councilmember Daniel
Vote by Council: Unanimous

5. Administrative Reports:

City Manager – Mr. Klimm said City staff has done outstanding work during this time and publicly thank them. There has been ongoing discussion between the Cities, the County and the Chamber about TPLOST and they are hoping to have an intergovernmental agreement approved in the month of April, with a final list of roads in the month of May so the educational process can begin in the month of June. They are going to have meetings so he will report back to Council.

Mayor Lee asked Council if they were ok with directing Mr. Klimm to continue cut off suspension until May 13th, Council was in agreement.

City Engineer – Mr. Metzger gave an update on Omni Trax utility extension across the railroad tracks. He said it is ongoing they had a pre-bid meeting last week, and will be accepting bids on Friday at City Hall. Councilmember Scott asked how communications with Omni Trax is, Mr. Klimm said we have had relatively frequent communications, but the tenor has changed.

Chief of Police – Interim Chief Murrell said they had a successful turnout at the auction; they auctioned all the vehicles with the exception of one for a total of \$9,000 after paying the auction house and DA seizure fee. Mayor Lee asked if the firing range was being utilized a lot, Chief Murrell said it has been used by an outside agency twice. Mayor Lee asked who is responsible for the schedule, Chief Murrell said the hours are between 8:00am and 5:00pm and we don't shoot on a Sunday. Sergeant Estes is the range master; Mayor Lee asked can they change the time to 9:00am instead of 8:00am.

Councilmember Browher asked with Savannah SWAT if they had to respond to Rincon will they charge us, Chief Murrell said he is not sure but he will check.

Building/Zoning Dept. – Mrs. Kelly said they have cut back on code compliance due to social distancing but surprisingly they have had a lot of plans turned in. Mrs. Kelly said Councilmember Scott asked her and Mr. Bowles to look at Sherwood Court and it is private, it is another situation like Plantation Drive the developer thought he deeded the property to the City. The residents are complaining about the road.

Recreation Dept. – Mr. Osborne said that spring baseball and softball and all state events are cancelled. He feels he needs to cancel the Fair, but with Freedom Rings he is not sure where we will stand; Council consensus is we should do the Freedom Rings in Rincon on July 3rd instead of June 26th.

Water/Sewer/Public Works – Mr. Bowles said they had two fire hydrants destroyed, one on Highway 21 and one on Cricket Lane and we are compiling bills for reimbursement from the insurance companies.

Mayor and Council – There was discussion on the golf course and bistro revenue; Mayor Lee said he is encouraged by what he sees. Councilmember Browher mentioned the road leading to Burger King and said it is very bad and wanted an update. Attorney Dickey said the problem is it is a private road and the owner and the other businesses on the road are responsible for that. When we have served the owner he has not come to court. We need to re-look at it. Mrs. Kelly said should we send letters to the owners of the businesses that have access to that road; Council said yes. Mrs. Kelly said we will give them 30 days since this is their first notice and report back to Council. Mayor Lee said he looked through the packet and is pleased with the financial report. He was thinking possibly if we should have a midyear budget review. Council was in agreement. Councilmember Browher said if we do this, this is the year to do it.

6. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

No executive session.

Adjourn:

Motion to adjourn: Councilmember Kirkland

Second: Councilmember Dasher

Vote by Council: Unanimous