



**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, MAY 11, 2020
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
James Dasher
Patrick Kirkland
Levi Scott, Jr.

Councilmembers Absent:

Ann Daniel

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Jonathan Murrell, Interim Police Chief
Corey Rahn, Fire Chief
LaMeisha Hunter Kelly, City Planner
Mike Osborne, Recreation Director
Tim Bowles, Public Works Director
Tommy Kee, Waste Water Treatment Plant Director
Derrick Cowart, Finance Director

The meeting was called to order at 7:06 PM. The Invocation was given by Mayor Lee and Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Approval of the April 13, 2020 minutes:

Motion to approve: Councilmember Browher
Second: Councilmember Scott
Vote by Council: Unanimous

New Business:

1. Request to approve the audit engagement letter with Caines, Hodges, and Company, P.C., for the 2019 City Audit.

The company is now Canady Hodges and this is to approve them to complete the 2019 audit, which would normally be due by the end of June 2020.

Motion to approve: Councilmember Scott
Second: Councilmember Kirkland
Vote by Council: Unanimous

2. Request approval to renew property and liability insurance with Georgia Interlocal Risk Management Agency (GIRMA) for 2020 in the amount of \$136,043.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

3. EMC Engineering Services requests approval of Work Order for the LMIG 2020 paving project, in the amount of \$29,500. LI# 320.4100.541417 and #100.4100.541246

Alec Metzger said this is on Lexington Avenue from Zittrou Drive to the railroad tracks.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

4. Y-Delta requests approval of Pay Request #5 in the amount of \$43,617.70 for the 7th Street Utility Improvements project. LI# 320.4325.541204 and #320.4440.541425

Mr. Metzger said he looked at the work and it is accurate. They have done the gravity sewer manhole and de watering. Councilmember Scott asked about Howard Avenue, Mr. Metzger said they have moved down to Giles Avenue and are looking to close Howard Avenue to Giles Avenue. They are on schedule.

Motion to approve: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous

5. EMC Engineering, Inc. recommends awarding the Omnitrax Utility Extension project contract to Potter Construction, Inc, in the amount of \$589,472.00. LI# 506.4335.541203 and #505.4440.541203

Mayor Lee asked Council to table this item until after executive session.

Motion to table: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

6. Request to contract with PINCO to Re-start and Complete Rincon Well 05 (Lower Floridan Well) in the amount of \$31,026.00. LI# 505.4440.542113

Mrs. Kelly said on the original project they could not get the sediment out and had to lower the well. That was closed out so we have to re-contract with them.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

7. Request to approve Budget Amendment 2020 - 02 to amend the FY 2020 Budget for the purchase of a truck for the new Public Utilities Director.

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: Unanimous

8. Public Utilities requests approval to purchase a 2020 Ford F150 from Allan Vigil Ford in the amount of \$29,771.00. LI #320.4325.542531 and #320.4440.542531

Mr. Bowles said this will be purchased on the state contract.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

9. Request to approve the 2020 Transportation Special Purpose Local Option Sales Tax Referendum Roads Project list.

Council was presented with a proposed TPLOST roads list. We will need to put a real roads list together these are identified as the highest priority. Mayor Lee said he would like to see an alternative entrance/exit for Picket Fence.

Motion to approve: Councilmember Scott
Second: Councilmember Kirkland
Vote by Council: Unanimous

10. Request to approve Intergovernmental Agreement between Effingham County, Georgia and City of Rincon, Georgia for water service to A&R Site.

Mr. Klimm said the Omni Trax asked the County to provide temporary water service. This was not the proper protocol for service delivery, so they came up with a temporary agreement with the County and now it is coming back to us for signage.

Motion to approve: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous

11. City Administration requests approval to purchase a 2017 Buick Enclave from Rincon Chevrolet in the amount of \$28,544.00. LI #320.4325.542530 and #320.4440.542530

Mr. Klimm asked for this to be postponed. No action taken.

12. Planning and Development Services Department requests approval to purchase a 2020 Ford F150 from Allan Vigil Ford in the amount of \$23,105.00. LI #320.4325.542527 and #320.4440.542527

Mrs. Kelly said they have two Colorado trucks; the trucks were purchased in 2007. One of the trucks needs constant repair. This is in the budget.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher

Councilmember Browher asked what was going to be done with the Colorado, Mrs. Kelly said Mr. Bowles will probably want the truck, if not it will be surplused.

Vote by Council: Unanimous

13. Request to approve a contract with Geosyntec Consultants to provide professional and grant management services for Year 2 of the Coastal Incentive Grant.

Mrs. Kelly said this is for the \$18,500 grant for the storm water utility study.

Motion to approve: Councilmember Kirkland
Second: Councilmember Browher
Vote by Council: Unanimous

14. Request to purchase a reel mower from Jerry Pate Turf & Irrigation in the amount of amount of \$33,016.50 the Recreation Department. LI# 320.6100.541131

Mr. Osborne said this was budgeted in SPLOST and does reflect the state contract price.

Motion to approve: Councilmember Dasher

Second: Councilmember Scott

Mayor Lee asked have we used this company in the past for Recreation equipment. Mr. Osborne said this is the first time that he has used this vendor.

Vote by Council: Unanimous

15. Discussion of the Rincon Police Department high speed pursuit policy.

Mayor Lee said this has been a topic of discussion before and recommends a workshop on Monday. No action taken.

16. Request approval to reschedule the May 25, 2020 regular scheduled meeting due to the Memorial Day Holiday.

The meeting will be rescheduled to Tuesday, May 26, 2020; this will also be the Inauguration for Freddy Long.

Motion to approve: Councilmember Dasher

Second: Councilmember Scott

Vote by Council: Unanimous

17. Administrative Reports:

City Manager – Mr. Klimm thanked the employees for their hard work during the pandemic; informed Council that we have two new hires Jacob Ford, Assistant Public Works Director and Kaylyn Hackle, Court Clerk; there was discussion on the budget Mr. Klimm said interestingly we have not seen a dent in sales tax; Attorney Dickey said our first court date will be May 14, and we have put in place some guidelines; Councilmember Kirkland asked about the late fees and cut off during the pandemic, Mr. Klimm we should keep it going for at least another two weeks.

Chief of Police – Interim Chief Murrell gave an update on the Tahoe. It is at West Chatham being outfitted and they should have it back in 2 weeks; the status of two administrative Silverado's is unknown; citations have increased; Councilmember Kirkland said he has had very positive feedback about the Police Department.

Building/Zoning Dept. – Councilmember Browner asked about the road between Burger King and Georgia Title Pawn, Mrs. Kelly said she sent out an email today and the title pawn company said they have it patched.

Recreation Dept. – Mr. Osborne informed Council of the upcoming registration dates for summer sports.

Wastewater – Mr. Kee told Council that his department is now fully staffed, he hired Billy Richardson to fill the last position.

Finance – Mayor Lee said he appreciates the report given by Mr. Cowart it is really good information; Mr. Cowart said he is looking at opportunities to use staff at the front counter to help out in the finance department as he gets use the system he will start spreading the work around and get them more involved on the accounting side.

Lost Plantation – Mr. Klimm provided Council with a monthly report for April.

Mayor and Council – Councilmember Browher asked about accidents at the roundabout at Fort Howard and Old Augusta Roads, Chief Murrell said he has only heard about one accident; Councilmember Scott asked for police to report on street lights that were out around the City. Mr. Bowles said the Chief can email him the list and he will forward it to Georgia Power; Mayor Lee said we need to discuss opening up City Hall, Mr. Klimm said what he wanted to do is put up some temporary plastic so employees will be protected. Councilmember Scott said he thinks we need to do something permanent for protection not temporary.

18. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Kirkland
Second: Councilmember Scott
Vote by Council: Unanimous

19. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Browher
Second: Councilmember Kirkland
Vote by Council: Unanimous

20. Take any action that is needed on the items from executive session.

No action taken.

A motion was made to remove new business item 5 from the table.

Motion to remove from the table: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

A motion was made to table until the next Council meeting on May 20th.

Motion to table: Councilmember Dasher
Second: Councilmember Kirkland
Vote by Council: Unanimous

Adjourn:

Motion to adjourn: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous