



**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
FOLLOWED BY A WORKSHOP
MONDAY, JUNE 8, 2020
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmember Present:

Ann Daniel
James Dasher
Patrick Kirkland
W. Frederick Long
Levi Scott, Jr.

Councilmember Absent:

Reese Browher

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Daniel Thompson, Police Lieutenant
LaMeisha Hunter Kelly, City Planner
Tim Bowles, Public Works Director
Derrick Cowart, Finance Director

The meeting was called to order at 7:07 PM. The Invocation was given by Councilmember Scott and Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

Approval of the May 20, 2020 minutes with the following correction:

Approval of the May 20, 2020 agenda, 2nd was Councilmember Kirkland.

Motion to approve: Councilmember Scott
Second: Councilmember Daniel
Vote by Council: Unanimous

Approval of the May 26, 2020 minutes with one grammatical error:

Motion to approve: Councilmember Daniel
Second: Councilmember Kirkland
Vote by Council: 4 yes votes, Councilmember Scott Abstained

New Business:

1. Manna House Ministries, Inc. requests a Special Events Permit for Drive Thru Food Distributions.

Lisa Bush with the Manna House was on phone. Mrs. Kelly said the Manna House has been holding food drives; Mrs. Bush called her in the beginning of the pandemic and asked would she need special events permit, Mrs. Kelly said no. Since then response to the drive thru food donation has increased. Interim Chief Murrell asked for the Manna House to go through the special events process because there is so much traffic and there are safety concerns. Any time a special event affects traffic it is brought before Council. Mrs. Bush said they want to cooperate, they see a need within the county for this service. They need advice of Council on which way to move forward on the traffic influx. Lieutenant Daniel Thompson asked if they could go back to the plan they had to redirect traffic to MaComber Park. That is the best case scenario for that influx of traffic since there is no place to put them, we can't impact Highway 21. At one time it was successful, you would need to have people direct the cars that route. The alternate is 500 cars blocking frontage road and end up on Highway 21 impacting traffic. Mrs. Bush said she is not opposed to this route. Lieutenant Thompson asked has Mrs. Bush ever thought about staggering the times; Mrs. Bush said these people are hurting and are just going to show up in line. Lieutenant Thompson asked about changing the venue, Mrs. Bush said they have thought of that but they have pallets and that would take a lot of manpower. Councilmember Long asked could they use the Rincon Elementary school parking lot. Mrs. Kelly said it seems like every option we have may not work for Mrs. Bush because we are thinking on the spot. She asked Council if maybe staff and Mrs. Bush could have a conversation about this to have all the concerns addressed. Mrs. Kelly said they will reach out to Mrs. Bush tomorrow. Mayor Lee asked can we approve the permit subject to staff working out the details. Mrs. Bush asked would she need to request special events permit each time she does one; Mrs. Kelly said let's see what we come up with. Councilmember Dasher told Mrs. Bush that the City appreciated the service, we want to do everything we can to assist but keeps traffic flowing. A motion was made to approve subject to staff recommendation.

Motion to approve: Councilmember Long
Second: Councilmember Dasher
Vote by Council: Unanimous

2. K7 Properties, LLC requests an extension until November 15, 2020, to pave the road to the lift station in Hickory Knob Subdivision, Phase XI. Property is zoned R-5 (Single family residential). (Map #R2630001A)

Mrs. Kelly said she included minutes and the previous approval in Council's packet. Mrs. Kelly asked if Mr. Kersey was on the line, there was no answer. Mrs. Kelly said Mr. Kersey is asking for an additional six months to have the road paved. Mr. Bowles said it is a dirt road, when it rains it is muddy and hard to access. Mr. Bowles said he has put it off for six months and is asking for another six he can out some crush and run down so they can get to the lift station. The more it rains the harder it gets. Councilmember Daniel said she does not see a need to wait another six months. Mrs. Kelly said she will reach out to him. Mr. Bowles said we just need a decent access to get to the lift station. He could do crush and run or millings. A motion was made to deny the six month extension and for Mr. Kersey to put down crush and run or millings with 30 days to complete.

Motion to deny: Councilmember Daniel
Second: Councilmember Kirkland

Councilmember Daniel said she wanted to make a motion approve the extension and he put down crush and run within 30 days. Attorney Dickey suggested that Council table this item until the first meeting in July. Councilmember Daniel withdrew her motion and made a motion to table until the July 13th Meeting.

Motion: Councilmember Daniel
Second: Councilmember Kirkland
Vote by Council: Unanimous

3. Request to approve new Industrial Water and Sewer Use Rates.

Mrs. Kelly said when you look at existing master rate schedule we do not have industrial water use rates. We pulled information from Effingham County, Pooler and Springfield and what we are proposing is the City to establish industrial water and sewer rates. These will be identical to the County.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

4. Request to approve Budget Amendment 2020-03 to amend the FY 2020 Budget for the sewer machine motor replacement.

Mr. Bowles said this budget amendment is needed to replace the engine in the sewer machine. The funds, \$12,000.00 need to be moved from sewer impact fees to parts and labor.

Motion to approve: Councilmember Daniel
Second: Councilmember Scott
Vote by Council: Unanimous

5. Request to approve replacement of sewer machine motor. LI #507.4325.531125

Mr. Bowles included a quote for repair and a quote for a replacement motor with a 1 year guarantee. Replacing the motor is the better option at \$11,159.00.

Motion to approve: Councilmember Dasher
Second: Councilmember Daniel
Vote by Council: Unanimous

6. Request to appoint a Rincon representative to the Effingham County Board of Health. (Tabled at the May 26, 2020 meeting)

Remove from table: Councilmember Scott
Motion: Councilmember Daniel
Vote by Council: Unanimous

A motion was made to table until the June 22, 2020 meeting.

Motion to table: Councilmember Scott
Second: Councilmember Kirkland
Vote by Council: Unanimous

7. Approval of an Intergovernmental Agreement between Effingham County and the City of Rincon for Construction and Maintenance of a Roundabout.

Mr. Klimm said we were contacted by the County about the issue of an intergovernmental agreement regarding construction and maintenance of the roundabout. It is projected that it would take 2 ½ years to pay off, but there is no formalized agreement. Attorney Dickey said with their grant and the amount that was taxed the City should be looking at receiving \$250,000 back from the County.

Motion to approve: Councilmember Long
Second: Councilmember Scott
Vote by Council: Unanimous

8. Administrative Reports:

City Manager – Mr. Klimm said he was contacted by a resident that was concerned about city owned property near his house, Mr. Bowles has cleaned up the area; the City is now fully opened, City Hall today and the Bistro opened Friday; a monthly financial report was provided and he and Mr. Cowart are preparing the mid-year review; there is a public meeting on Wednesday at 2:00 PM at the County about Service Delivery; he had a meeting with Ryan Thompson from the Chamber of Commerce that was very productive, they

talked about the TSPLOST initiative which the Chamber will be playing a leadership on in terms of some of the marketing.

Chief of Police – Councilmember Dasher asked Lieutenant Thompson how short are we on patrol officers, the Lieutenant said three; Councilmember Scott asked Lieutenant Thompson to talk about a meeting that was held on Thursday. Lieutenant Thompson said they met with the Sheriff about demonstration to be held at the Court House between 5:00pm and 7:00pm on Sunday, they will have extra staff on hand in the City, they don't know how many people will attend it was only advertised in the church's to his knowledge. He expects this to be positive.

Building/Zoning Dept. – Mrs. Kelly passed out a monthly report. She said builders were still building during the COVID pandemic.

Finance – Mr. Cowart said he is hoping to have a draft on the 2019 Audit by the end of this week. Councilmember Dasher said he appreciated Mr. Cowart for being here.

Mayor and Council – Councilmember Daniel asked do we need to settle what we are going to do with the fireworks. Mayor Lee said he didn't feel comfortable with a \$7,500 lost. Mr. Klimm said he thinks Mr. Osborne is going to hold off and hope the date does not get booked. Mayor Lee reminded Council about the Service Delivery meeting on Wednesday; he also informed Council that the GMA Annual meeting will be a virtual meeting the year held on June 29 – July 2; there will SPLOST "Zoom" meeting Thursday at 10:00am; Mayor asked about CAREs Act, Mr. Cowart said they are supposed to have a webinar this month; Mayor Lee read a letter of recognition regarding City Clerk, Dulcia King for earning a Certified Municipal Clerk designation from the International Institute of Municipal Clerks.

9. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

No executive session.

Adjourn in to a workshop:

Motion: Councilmember Daniel
Second: Councilmember Dasher
Vote by Council: Unanimous