



**CITY OF RINCON
OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, SEPTEMBER 23, 2019
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Reese Browher
Paul Wendelken – Arrived 7:27 PM
James Dasher
Levi Scott, Jr.
Kevin Exley

Councilmember Absent:

Ann Daniel

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Mark Gerbino, Police Chief
Pete Smith, Assistant Fire Chief
LaMeisha Hunter Kelly, City Planner
Tim Bowles, Public Works Director

The meeting was called to order at 7:03 PM. The Invocation was given by Councilmember Dasher and the Pledge to the Flag was recited.

Approval of the agenda:

Motion to approve: Councilmember Browher
Second: Councilmember Scott
Vote by Council: Unanimous

Approval of the September 9, 2019 minutes with the correction of two grammatical errors:

Motion to approve: Councilmember Exley
Second: Councilmember Dasher
Vote by Council: 3 yes votes, Councilmember Scott abstained

Recognition of employees by Interim Chief Jonathan Murrell.

Presentation of certificates to Officer Dee Dee Hackle and 911 dispatcher Andrea McIntosh. On September 9th Officer Hackle performed CPR on a cardiac arrest subject and Mrs. McIntosh coached a mother through CPR on her one year old child.

Mayor Lee thanked Interim Chief Murrell recognizing these individuals.

New Business:

1. BRW Construction Group, LLC requests approval of Pay Request #8 in the amount of \$58,808.98, for the WWTP Headworks project. LI# 506.4335.542504

Jordan Wandermeir, with P.C. Simonton was present.

Motion to approve: Councilmember Scott
Second: Councilmember Exley
Vote by Council: Unanimous

2. Geosyntech Consultants, Inc. requests approval of pay request #2 in the amount of \$5,899.33, for engineering services associated with the Coastal Incentive Grant. LI# 505.4440.531750

Mrs. Kelly said this is for work that has already been completed by Geosyntec.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

3. Request to contract with Savannah River Utilities Co. for Phase 1 of 9th Street Drainage Improvement project in the amount of \$92,000.00. LI #320.4100.541420

Mr. Bowles said this is the 9th drainage project that we have been planning for a while. The original bid rejection is further down on the agenda. This project will be done in two phases, first the box culvert and then the head wall.

Motion to approve: Councilmember Scott
Second: Councilmember Browner
Vote by Council: Unanimous

4. Second Reading on a petition filed by Vipul Kumar Patel requesting a Zoning Map Amendment for 6.58 acres located at 500 Blue Jay Road to amend the zoning from R-4 (Single Family Residential) to GC-General Commercial; the property is owned by Vipul Kumar Patel. (Map# R2730001E)

Motion to approve: Councilmember Dasher

Second: Councilmember Exley

Vote by Council: Unanimous

5. Request for Council to reject all bids received and to cancel the RFP for Miscellaneous Drainage Improvement Project.

Mr. Bowles said the bids came in highly over budget and this is the second time that it was put out to bid. Mr. Bowles said he thinks everyone out there is so busy that they are putting out high bids. Mr. Metzger said he contacted about 12 companies to bid on the project.

Motion to approve: Councilmember Exley

Second: Councilmember Scott

Vote by Council: Unanimous

6. Request to award contract for the lease/purchase of electric golf carts for Lost Plantation Golf Course.

Mr. Klimm said he received materials for three bids. He reminded Council that efforts over the last three or four months have been in three of four areas. There has been extensive renovations and painting at the club house; second in accordance with the recommendation of the National Golf Foundation, a cost center that needed attention was operation of the restaurant and we have put a plan together and will be opening up a new restaurant shortly; thirdly we were painfully aware of golf cart fleet, we own them and they are aging. The question before us is if we want to lease or outright purchase. The carts were put out to bid and there were three bids. The low bid was Yamaha at \$43, the second was Club Car at \$48.90 and the highest was EZ Go was the highest at \$61.95. Much attention has been place on the longevity of the battery, the one concern that staff had is that if we did not go with the high bid which was a better battery we might find ourselves after four years with an aging fleet with bad batteries. In conversation with club cart they agreed to go with a 48 month lease instead of a 54 month least. The recommendation is to accept the Club Car 48 month proposal at \$48.45. Considering the quality this is the best bet for the City. Councilmember Dasher said from what he has heard the life of a cart is 4 years max and we are approaching 8 years on these.

Motion to approve: Councilmember Dasher

Second: Councilmember Exley

Mayor Lee said he saw some differences and the main difference is the cover for the golf bags on the back of the cart, he thinks this is necessary. They also did not list the sand bottles. A motion was made to table while Mr. Klimm checked on these items.

Motion was made to table until after administrative reports: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: Unanimous

7. Request approval to purchase a 2020 Chevy Tahoe and related equipment in the amount of \$48,611.09. LI #320.3200.542216 and LI #320.3200.542213

Interim Chief Murrell said we have a tired fleet. An overview was submitted in the Council packet of the overall fleet. A major portion of the fleet that is experiencing high maintenance is the 2010 Chargers and one of the 2013 Chargers. In the past couple of years they have been hit heavy on maintenance cost, two cars are approaching 130,000 miles. He has a three year plan in place, if they can purchase 2 cars this year, three the following and two thereafter, then by 2021 they will be at a much lower maintenance cost for the fleet. Chief Murrell said he is proposing to purchase a 2020 for the canine fleet. The canine fleet consists of three different vehicles; one is a 2009 Crown Vic, a 2011 Charger and a 2016 Charger. The Crown Vic is currently the spare.

Councilmember Scott said we need to look at getting back into a rotation of purchasing two cars per year. Councilmember Exley asked what our current preventive maintenance on our equipment is; Chief Murrell said we have scheduled maintenance and have oil changes done every 4,000 miles. Councilmember Exley asked about getting rid the stuff we need to auction and said that is key. Councilmember Browher asked do you think looking at two every year would put us in a good position, Chief said yes. Councilmember Browher also asked what do you think the time line would be in auctioning the cars. Chief Murrell they called Liberty Auction and someone is supposed to call back. Mayor Lee told Chief to move forward with surplus the vehicles.

Sergeant Hayes said they we went with the government contract from Hardy Chevrolet. The cost is \$33,053.00 for the police package Tahoe. With the vehicle outfitting it will be \$48,611.09, we are saving \$15,000. Sergeant Hayes said we are reusing the radar out of another vehicle, the radio out of a wrecked car and also a camera system.

Motion to approve: Councilmember Scott
Second: Councilmember Exley
Vote by Council: Unanimous

8. K7 Properties, LLC requests that the City of Rincon accept ownership and maintenance of roads, utilities, and infrastructure, not to include open ditches and detention ponds, of Hickory Knob Subdivision, Phase XI. Property is zoned R-5. (Map #R2630001A)

Paul Kersey with K7 Properties was present. Mrs. Kelly said everything has been inspected. One of the outstanding items is the road to the lift station. The road is currently dirt so she is asking Council to put something in the motion about a timeframe or something about how the road will be maintained, since it is dirt if public works had to access that lift station

it could be a problem. Mr. Kersey said they are planning to start on the road very soon. They don't have a problem getting in there now. In six months he plans on having it paved. Mrs. Kelly said Windstream and Comcast both hit sewer force main and they will have to take care of that. Councilmember Browner what recourse do we have if we accept it this way, Attorney Dickey said he will be back for phase XII at sometime.

Motion to approve with the stipulation that the road will be paved to city standards in six months and with reasonable City access until that time: Councilmember Scott

Second: Councilmember Browner

Vote by Council: Unanimous

9. Administrative Reports:

City Manager – Mr. Klimm said tomorrow night he will have a meeting with golf course staff and the school district superintendent Yancy Ford and four of the schools that have golf teams to talk about our relationship; the last remaining project was the cleaning of the kitchen vent and that has been accomplished, the only thing remaining is approval by the Health Department.

City Engineer – Mr. Metzger said the paving project on Lexington Avenue started today and they are closing a block at a time.

Chief of Police – Interim Chief Murrell said they are just about complete with the flooring and there has been really good energy going on in the department.

Building/Zoning Dept. – Mrs. Kelly formally introduced the building and zoning inspector, David Mattos. Mr. Mattos has 30 + years of experience. She thanked him for all of the assistance he has provided with all of the projects. Mr. Mattos has a lot of code enforcement experience. He will briefly discuss the tree incident. Mrs. Kelly said the property owners were told by Georgia Power that they would cut the tree then Georgia Power said they will not cut the tree. Mr. Mattos said Georgia Power dropped the ball so the resident said he was going to cut the tree himself. Mrs. Kelly said with staff cost and equipment it will \$3,187.46, that does not include what Georgia Power will charge them.

Mrs. Kelly said she would like Council's input. The ordinance says we do not allow a fence in the front yard and there is a resident that wants to do a brick wall around her property. She said there were some drainage issues and she does not want dogs in her yard. She was told they could not approve this but she could come before Council with a variance request. Mr. Mattos went out there this week and she has put up the small brick wall. Mrs. Kelly said it could be looked at as decoration but she was told not to do it. She wanted to know if Council saw it as decoration or a small wall. Mr. Mattos said she was very adamant about not getting a variance and paying the \$150 fee. Mrs. Kelly said we could send her a certified letter saying this was not approved and any drainage issues that she will have will be her doing.

Councilmember Exley asked about 4th Street and Lexington and did they plan on doing anything there. Mrs. Kelly said she will follow up with that. He asked about the follow up on the impact fees on the warehouses, Attorney Dickey said we need to discuss that out of the context of open meeting. Councilmember Exley also wanted to follow up on Carolina/Georgia Avenue. Mr. Klimm there has been a request that we consider putting a light at Georgia and 9th and Mr. Bowles has requested that. Mr. Bowles said they have cleaned the lane up to the privacy fence that is there; as far as the street light goes there was never a light there and there was no way to get power there. He requested them to put an eight foot light close to the intersection with led lights. Mrs. Kelly said the letters did go out notifying the residents that they would be out there working. Councilmember Exley mentioned the trash cans at Blandford Crossing Apartments; Mrs. Kelly said the tenants have been cited. Councilmember Browher thanked Mr. Klimm and Mr. Bowles.

Mayor and Council – Mrs. Kelly informed Council that they were presented a plague at the Effingham Health System 50th.

Mayor Lee said he went to GMA Board of Directors meeting last week and wanted to give an update on a few changes. GMA will be building a new office building next year, they are building a parking garage and renovating the current building that they are in, this will be completed by December 2020; this will be the last year that they have the Mayor's Christmas Motorcade; the other change is our January meeting that we have in Atlanta will be rebranded as Cities United Summit.

A motion was made to remove new business item 6 from the table.

Motion to remove from table: Councilmember Browher
Second: Councilmember Scott
Vote by Council: Unanimous

Mr. Klimm said he talked to Club Car and the golf bag cover is listed as an option.

Motion to approve: Councilmember Dasher
Second: Councilmember Exley
Vote by Council: Unanimous

10. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Scott
Second: Councilmember Wendelken
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Dasher
Second: Councilmember Wendelken
Vote by Council: Unanimous

11. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Browher

Second: Councilmember Scott

Vote by Council: Unanimous

12. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Scott

Second: Councilmember Dasher

Vote by Council: Unanimous