



**OFFICIAL MINUTES  
RINCON CITY COUNCIL MEETING  
MONDAY, DECEMBER 14, 2020  
COUNCIL CHAMBERS  
107 W. 17<sup>TH</sup> STREET  
7:00 PM**

**Councilmember Present:**  
Reese Browher  
Patrick Kirkland  
W. Frederick Long  
Levi Scott, Jr.

**Councilmember Absent:**  
Ann Daniel

**Present:**  
Ken Lee, Mayor  
John Klimm, City Manager  
Raymond Dickey, City Attorney  
Dulcia King, City Clerk  
Jonathan Murrell, Police Chief  
Corey Rahn, Fire Chief  
Pete Smith, Asst. Fire Chief  
Jason Stewart, City Planner  
Tim Bowles, Public Works Director

The meeting was called to order at 7:07 PM. The Invocation was given by Councilmember Scot and Pledge to the Flag was recited.

**Approval of the agenda with the following:**

Removal of the public hearing, and the vote it has been rescheduled to the next Council meeting. The addition of new business items 9A and 9B.

Motion to approve: Councilmember Scott  
Second: Councilmember Kirkland  
Vote by Council: Unanimous

**Approval of the November 23, 2020 minutes with the following correction:**

Under new business item 3, the second to last sentence should read the City does not like them on public property.

Motion to approve: Councilmember Browher  
Second: Councilmember Scott  
Vote by Council: Unanimous

**Public Hearing:**

**A petition has been filed by Scott Martin to rezone .46 acres located at 213 Richland Avenue from OC (Office Commercial) to R6 (Residential Two Unit Attached (duplex)); the property is owned by Devoe Carolyn Ronnell Et Al. (Map and Parcel # R2070068)**

*Rescheduled*

**Old Business:**

**1. Request for Council to issue a 10 day notice according to the ordinance for nuisance on property located at 208 Oxford Circle and to pay all assessed fees. (Tabled at the 11/23/2020 meeting)**

Remove from the table: Councilmember Scott  
Second: Councilmember Browher  
Vote by Council: Unanimous

Jason Stewart said they have not had any contact with the property owners and would like to move forward with the ten day notice.

Motion to approve: Councilmember Long  
Second: Councilmember Scott  
Vote by Council: Unanimous

**2. Request for Council to issue a 10 day notice according to the ordinance for nuisance on property located at 460 S. Columbia Avenue and to pay all assessed fees. (Tabled at the 11/23/2020 meeting)**

Remove from the table: Councilmember Long  
Second: Councilmember Scott  
Vote by Council: Unanimous

The owners are in the process of fixing the potholes

No action taken.

**New Business:**

**1. First Baptist Church of Rincon requests a Special Events Permit for a North Pole drive thru event.**

Lori Sowers with First Baptist was present. Ms. Sowers said the event was supposed to be inside but because of COVID they are doing outside. It will be held this Friday and Saturday nights, 2 hours on Friday and 3 on Saturday. It will take five to seven minutes to drive through and it will all be on the church property. Mayor Lee asked Chief Murrell if he had any plans to monitor the traffic, Chief Murrell said he can have someone there. Councilmember Scott said his concern is the cars getting back on to Highway 21. Councilmember Long asked would it hurt if 6<sup>th</sup> Street was closed, Ms. Sowers said that would be amazing. Chief Murrell said he can get some barricades from Mr. Bowles. All special events fees will also be waived.

Motion to approve: Councilmember Scott

Second: Councilmember Browher

Vote by Council: Unanimous

**2. Y-Delta requests approval of Pay Request #10 in the amount of \$131,549.49 for the 7<sup>th</sup> Street Utility Improvements project. LI# 320.4325.541204 and #506.4325.541201**

Alec Metzger with EMC Engineering was present. Mr. Metzger said they have looked at this and checked all of the quantities. He recommends approval.

Motion to approve: Councilmember Browher

Second: Councilmember Scott

Vote by Council: Unanimous

**3. Y-Delta request approval of the Final Pay Request and Release of Retainage in the amount of \$60,539.48, for work completed on the 7<sup>th</sup> Street Utility Improvements project. LI# 320.4325.541204 and #506.4325.541201**

Mr. Metzger said this will begin the one year warranty period and it includes summary change order. It was a deduction of \$85,362.25 from the original contract.

Motion to approve: Councilmember Scott

Second: Councilmember Long

Vote by Council: Unanimous

**4. Potter Construction request approval of the Final Pay Request in the amount of \$285,685.20, for work completed on the OmniTrax Utility Extension. LI #510.9501.541490**

Mr. Metzger said this is part one, on the Freedom Park side basically installing the water and sewer under the railroad tracks. Inspections have been done and the punch list has been completed. This will begin the one year maintenance period, release of retainage and a summary change order. When they did the casing for the water line they originally did not have casing spacers. So the additions were for the casing spacers and a flagman for the site. The total is \$19,312.50. Attorney Dickey asked were we still good on the budget, Mr. Metzger said between the pump station rehab and this project there is about \$44,000.00 still available.

Motion to approve: Councilmember Scott  
Second: Councilmember Long  
Vote by Council: Unanimous

**5. Request approval of the annual well maintenance contract for the Lower Floridan Well. LI #505.4440.521200**

Mr. Bowles said this is the contract with SUEZ, Utility Service Co., Inc. The contract amount is \$62,602.00.

Motion to approve: Councilmember Kirkland  
Second: Councilmember Browher  
Vote by Council: Unanimous

**6. Request approval of an addendum to the January 17, 2018 Probation Services Agreement.**

Chief Murrell said this is the annual agreement between the City and the judge. Nothing has changed.

Motion to approve: Councilmember Kirkland  
Second: Councilmember Scott  
Vote by Council: Unanimous

**7. Second reading of the 2021 FY Budget for the City of Rincon in the amount of \$13,128,032.00.**

Mr. Klimm said the proposed budget represents a 1.2% general fund increase over last year, which represents in dollar terms a little over one million dollars. This represents two areas TSPLOST, which will see expenditures of \$500,000 in road repairs, and \$600,000 for a one fire department pumper. Council thanked Mr. Klimm for putting together a good budget and Mayor Lee said this is a professional and thorough budget.

Motion to approve: Councilmember Scott  
Second: Councilmember Kirkland  
Vote by Council: Unanimous

**8. Request to approve the City of Rincon's Workers Compensation Insurance with Georgia Municipal Association (policy period 1/1/2021 to 1/1/2022) at a total premium amount of \$121,590.00.**

Mr. Klimm said we have received the letter for renewal. Last year we were at \$126,553.00 and this is a reduction.

Motion to approve: Councilmember Browher  
Second: Councilmember Scott  
Vote by Council: Unanimous

**9. Request approval to cancel the December 28, 2020 regular scheduled Council Meeting.**

Motion to approve: Councilmember Scott  
Second: Councilmember Long  
Vote by Council: Unanimous

**9A. Approval of the LMIG projects for the year 2021.**

Mr. Bowles said the project for 2021 is for Lockner Drive and the intersection at Lockner Drive and Walthour Road in Lost Plantation. They are constantly fixing potholes on the road. It will be about \$200,000.00. Councilmember Browher asked was this a swampy area, Mr. Bowles said yes.

Motion to approve: Councilmember Long  
Second: Councilmember Scott  
Vote by Council: Unanimous

**9B. Approval of a one year agreement with Golf Now.**

Mr. Klimm said this is a request from the Golf Pro and Superintendent. The previous company has been brought out by GolfNow. This needs to be a one year agreement.

Motion to approve: Councilmember Scott  
Second: Councilmember Browher  
Vote by Council: Unanimous

**10. Administrative Reports:**

**City Manager** – Mr. Klimm reminded Council about the Georgia United Cities Conference; and thanked Council for the Christmas event at the Golf Course.

**City Engineer** – Mr. Metzger said the Omni Trax Utility Extension is wrapping up, there was a long delay with electrical; 7<sup>th</sup> Street is finally done; the 2020 LMIG is making progress, the box culvert is complete and they are milling the road the project will be

complete in January; they are also doing some construction inspections in the next phase of Hickory Knob.

**Mayor and Council** – Mayor Lee mentioned to Council that they may want to go by and look at the new pavilion at Lost Plantation. Councilmember Browher asked at the bistro, Mr. Klimm said we are providing the basics. Councilmember Browher said at Richland and 4<sup>th</sup> Streets the road needs to be repaired and the political signs in the public right of way need to be picked up, it is against the law. Mayor Lee said there are also real estate signs that are being placed along Highway 21 during the weekends.

**11. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.**

Motion: Councilmember Long  
Second: Councilmember Scott  
Vote by Council: Unanimous

Motion to return to meeting: Councilmember Kirkland  
Second: Councilmember Scott  
Vote by Council: Unanimous

**12. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.**

Motion to approve: Councilmember Scott  
Second: Councilmember Browher  
Vote by Council: Unanimous

**13. Take any action that is needed on the items from executive session.**

No action taken.

**Adjourn:**

Motion: Councilmember Scott  
Second: Councilmember Long  
Vote by Council: Unanimous